



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, July 2, 2019

Town Hall, Room 201

(This public meeting was recorded.)

Present:

Armand Diarbekirian, Selectman
Chris DiSilva, Chairman/Selectman
David Gavin, Selectman
Melissa Levine-Piro, Clerk/Selectman

Justine St. John, Selectman
Gregory W. Johnson, Town Administrator
Megan Zammuto, Assistant Town Administrator
Becky Mosca, Administrative Assistant

1. Meeting Opening

A. Mr. DiSilva called the meeting to order at 7:00 pm. No requests for public comment were heard.

2. Fiscal Year 2020

A motion was made by Ms. St. John and seconded by Ms. Levine-Piro to nominate Selectman DiSilva as Chair of the Board of Selectmen with term of July 1, 2019 thru June 30, 2020.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to nominate Selectman Levine-Piro as Clerk of the Board of Selectmen with term of July 1, 2019 thru June 30, 2020.

Voted: *Motion carried unanimously.*

3. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the June 18, 2019 Meeting Minutes, as shown.

Voted: *Motion carried unanimously.*

4. Correspondence

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept the list of eleven correspondence items (A thru K), as presented.

- A. MDAR – MA Renewable Portfolio Standards (RPS) with Proposed Changes
- B. MDAR – Secretary Perdue Announces New Dairy Margin Coverage Signup Begins June 17
- C. Massachusetts Grown and Fresher News – June is Dairy Month
- D. MBTA new fares
- E. Maynard Housing Authority Payment in lieu of Taxes per agreement (PILOT)

- F. Officials, Board and Committees information from Town Clerk
- G. Maynard Golf Course Report for May 2019
- H. Stormwater Management Program MS4
- I. MassDEP updates at Mill and Main
- J. Trees and Your Health
- K. Lowell Regional Transit Authority Packet for June 2019

Ms. Levine-Piro commented on item D in that she felt the proposed MBTA new fares are at unfair levels.

Ms. St. John commented that the report from the Golf Course was very good.

Voted: *Motion carried unanimously.*

5. Consent Agenda

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the list of the three Consent Agenda items (A thru C), as shown.

- A. Cemetery Deed 2055
- B. Farmer – Winery License at Farmers Market
- C. Liquor License, 110 Grill MC Maynard LLC

Voted: *Motion carried unanimously.*

6. Request for Funding support and Special Permit

A motion was made by Mr. DiSilva and seconded by Ms. St. John to approve the permit for the summer concert in memorial Park on Thursday, August 29, 2019 at 6:00 pm and approve the funding from the Selectmen Community Events Funds in support of this event for \$1,000.00

Mr. Malcolm added comments about his next event in Maynard “Truck Day” Wednesday, July 17, 2019 2 pm to 3 pm at the parking lots at Mill and Main near St. Bridget’s Church on Sudbury Street.

Voted: *Motion carried unanimously.*

7. Reserve Fund Transfers - School

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept the Reserve Fund request in the amount of \$75,600.91 submitted by the School Department for activities related to the remediation of Green Meadow School with funding source from Article 3, Certified Free Cash May 20, 2019 Annual Town Meeting.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept the Special Education Reserve Fund request for \$29,902.26 submitted by the School Department for unanticipated expenses related to special education in accordance with Article 18 of Annual Town Meeting 2018.

School Committee voted 3 to 0 on June 20, 2019.

Voted: *Motion carried unanimously.*

8. New Business – New Cann Group, LLC

David Rabinovitz, Jack Madigan, presented the NewCann Group, LLC business plan. In addition, Judy Leary, and Keith Cooper were present.

This included a description as why they chose Maynard for their proposed location, and highlighting the plan for comprehensive security and technology. They plan for safe and secure inventory along with sensible hours of operation. At this time the group is looking for a location to either purchase or lease. This is retail-only adult-use marijuana shop seeking a Host Community Agreement with Maynard.

Lengthy discussion took place regarding this business since Maynard currently has two other host agreements. Board did request that this location not be too close in the same area as the other two potential shops.

9. Hometown Heroes Banner Program

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to nominate Selectman DiSilva and Selectman St. John to the Hometown Heroes Banner Program.

Ms. Andrea Tobin, is part of the Hometown Heroes Banner Program, was present because of her involvement with the initiative and planning for this program for the Town of Maynard. Details are being developed by town officials and the group, and the goal is to have this ready for next Memorial Day period in 2020. The known concerns are that Eversource owns the poles that the flags would be attached. The group needs to work with Eversource to make an arrangement. Ms. Tobin has a list of the telephone poles and numbers. Mr. Johnson indicated that the town does not own the telephone poles. The plan will be to fly flags on Parker Street and maybe Great Road near the cemeteries here in town. This will help honor our Veterans.

Voted: *Motion carried unanimously.*

10. Discussion on the protocol for Development Agreements

Town Planner Bill Nemser discussed the provided general guide to develop agreements, and stated that going forward this is something to work with for the future.

Board agreed to keep this as simple with a process that is fair and have a mixed-use template with good reasoning and rules.

11. Discussion – Development Agreement 42 Summer Street

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to approve the Development Agreement for the 42 Summer Street Development Project.

Ms. Zammuto discussed the Agreement between Town and Developer, MacDonald Development.

The Planning Board reviewed and unanimously approved the development agreement as written during their meeting on June 25th, 2019.

Voted: *Motion carried unanimously.*

12. Request for Renewal Lease Property at 63 Summer Street

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to authorize the Town Administrator to negotiate a lease agreement for the Town Property at 63 Summer Street.

Ms. Levine-Piro wants someone from the town, possibly its engineer, to assess the building's structural integrity. Board wants to review the profit and loss for Artspace. Board also, wants to know and make sure that the space is being used by Maynard Artists first as tenants.

Voted: *Motion carried unanimously.*

13. Fiscal Year Board Meeting Calendar

A motion was made by Mr. DiSilva and seconded by Ms. St. John to approve the Board of Selectmen's Fiscal Year 2020 Calendar as shown.

Request made to move the July 16th meeting to July 30th, or July 18th, 2019 or back to the 16th if needed, depending on the urgency to submit End of Year Transfers to the state.

Voted: *Motion carried unanimously.*

14. Board of Selectmen Liaisons

Board agrees to keep the same liaisons and to add the two new members to the Hometown Heroes Banner Program. The Board will also add the Police Department Liaison as member Chris DiSilva. Note: Ms. St. John commented that Selectmen St. John and Gavin would stay on the Budget Subcommittee.

15. Town Administrator Report

Mr. Johnson indicated that the Town Clerk is out on medical leave. The Town Clerk's office is not available for the week of July 8-12 as the Assistant Town Clerk is going out on vacation during that time. Additionally, Ms. Donovan, the Assistant Town Clerk, has accepted a new position in the Treasurer/Collector's Office, and will commence that role on July 15th. The Town Administrator is looking for a temporary Town Clerk to fill in during the Town Clerk's absence.

Mr. Johnson provided an update to the Green Meadow Elementary School renovation project, as he has reached out to Mr. Bill Goddard to be a project manager to the work.

Board asked about the resumes for the DPW Director position. Mr. Johnson replied that the HR Coordinator is scheduling the first round of interviews. Mr. Johnson thinks the DPW is doing a great job with handling the work load and the summer help has started.

Mr. Johnson commented that he worked with Tim Mullally and Marie Morando regarding the Calendar Year's Road Paving Management Plan and will update the Board at its completion, and will be finalizing the plan with the Town Engineer next week.

16. Chairman's Report

Thanked all Board members for their work this past year and ready to work on another year.

17. Board Member Reports

Mr. Gavin attended the Eagle Scout event this past Saturday and offered congratulations to the three new Eagle Scouts.

Mr. DiSilva reminded the Town Administrator that he wants us to have proclamations made for two Maynard residents that the local state delegation recognized at a recent state house event honoring female Unsung Heroes.

Ms. Levine-Piro requests that the Board be kept up with the Maynard Public School District Superintendent's search process.

Ms. St. John reported that she attended the opening weekend of the farmers market the past Saturday and that it is the market's 30th year. Also, she continued the dialogue with Mr. Jim Salvie regarding bike trail access and the town.

Mr. Diarbekirian spoke about the proposed new school from the developer of the Beijing Royal School that is thinking about coming to Maynard and welcomes that project. Mr. Johnson is waiting for the plans from the developer in order to support their vision.

18. Adjournment

A motion was made by Mr. DiSilva and seconded by Ms. St. John to adjourn the meeting at 8:59 p.m. Voted: Motion carried unanimously.

Approved: 7/16/19 pm
Date:



Melissa Levine-Piro, Clerk/Selectman

Initials: bjm