
TOWN ADMINISTRATOR'S REPORT

August 27, 2019



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson is supporting the Coolidge School Working Group with recent site visits to the Coolidge School by potential proposers for the property's disposition (sale).
- TA Johnson is developing recommendations in response to the Green Meadow Elementary School's Pre-K side was not occupied due to uncertainty with its roof's capacity to bare the weight of significant snow load.
- Finance Director Mike Guzzo provided analysis of the trash and recycling sticker cost adjustments, for the consideration of the Board of Selectmen, Finance Committee, and Budget Sub-Committee.

Treasurer/Collector:

- The Treasurer/Collector's Office is pleased to announce two new Assistants:
Sandra Baltazar is the newly appointed Assistant Treasurer/Collector. Sandra has been working in the Treasurer/Collector's Office for 5 years and has added a welcoming, friendly face to the Town Hall as well as professional understanding of the laws and procedures. Sandra has already made many contributions in her new role as Assistant Treasurer/Collector.

Diane Donovan is the newly appointed Assistant Collector. Diane has been working in the Town Hall for 7 years and is an expert in many areas, especially the Municipal Services Office and the Town Clerk Office. She brings a wealth of information, a professional demeanor and is a strong asset to the Treasurer/Collector's office. She has already demonstrated how quickly she learns and has made a great impact on the office workload.

Council on Aging:

- The Council on Aging has been celebrating National Honey Bee Day (August 17) with a month of special events. Our Friday series featured the documentaries, The World of Bees, Vanishing of the Bees and More Than Honey. Thursday, August 15, Nashoba Nursing Service & Hospice sponsored a presentation "Honey as Medicine" led by Lucia Camara, Bereavement Counselor and bee keeper. Friday, August 16, Melissa Ljosa, keeper of the Maynard Honeybee Meadow, came to the COA to share her personal experience and samples of honey. Monday, August 19, Maynard seniors enjoyed a breakfast trip with a visit to the Maynard
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Honeybee Meadow. The grand finale will be a trip out to the Healing Gardens in Harvard with a tour of bee hives!



DPW:

Public Works Department

129 Parker Street Downstream Project – Sewer line installation and sewer lining activities have been completed. Remaining remedial work such as road paving, etc. will start on August 23, 2019 and will continue during the next week and is estimated to take one week to complete.

Highway Division:

A total of four kiosks have been installed on the rail trail. The highway division continues with paving pot holes town wide concentrating on the Mains. Cross walks will continue to be painted town wide, they have finished all stripping and painting at the schools and cross walks on Great Road for the opening of schools. We have installed a drainage swale on Sheridan Ave. Bike racks installation has started and will continue. The highway department will continue with the walkway repairs and loaming on Summer Street. We are in the process of rebuilding structures and maintaining the rail trail on a weekly basis. Sam's Catch Basin Cleaning has completed cleaning all catch basins in town. Highway Department graded Rockland Ave, Silver Hill and repaired Acton Court, Fletcher and Assabet Streets.

Cemetery, Parks and Forestry Division:

Cemetery, Parks and Forestry continues to maintain a weekly routine of all parks and grounds in town. Summer help has worked with parks department to prepare the schools for the opening. This parks division has started to paint the lines for fall sports at the schools.

Water and Sewer Division:

Upgrades at the sewer lift station at Old Marlboro Road have started by Granese and Weston and Sampson has begun the upgrades at the Old Marlboro Road water treatment plant. The water department has started with the yearly lead and copper samples on approved homes by DEP. The PFAS sampling was completed on August 19, 2019 and we are awaiting notice.

Engineering:

Below is a brief bulleted summary of the 129 Parker Street Project construction status;

- All site clearing complete.
- Erosion control installed and being monitored by the Town.
- Underground utility work and drainage complete.
- Water and sewer connections to Parker Street complete.
- Main entrance roadway and curbing have been installed to binder course pavement.
- Roundabout has been constructed to binder course pavement.
- Apartment complex is nearly complete with a schedule opening in early October.
- Assisted living site construction is well under way.
- No real grading and site work for any of the retail components of the project have been started.
- We have been told that the Supermarket will be breaking ground in September or October.
- The MassWorks Grant for the Sewer rehabilitation project associated with this development has been used, and the roadway paving work where the sewer lines were rehabbed will be paid for with town funds set aside for this project. This paving should be complete by early September .
- The sewer pump station work associated with this sewer replacement project should be complete around the end of September.
- Attached are some recent photos of the site from a recent field visit.

Fire:

- We have had 82 emergency requests for services since July 30, 2019.
- We have had 56 documented fire prevention activities since July 30, 2019, including inspections.
- We have had 41 in-house training events since July 30, 2019. Training remains focused on Firefighter on Probation Training.
- We have had 81 maintenance related activities since July 30, 2019.
- We have hired Ryan Johanson to replace Derek Maskalenko who left us earlier this month to pursue other opportunities.
- Your firefighters got a chance to visit the Maynard Farmers Market earlier this month and spend some time with some dogs from Maydog.
- On August 15th, your firefighters visited Sophia. Sophia had a lemonade stand and was raising money for the Jimmy Fund, great job Sophia!
- Chief Stowers would like to acknowledge and thank local developer Jimmy MacDonald and his daughters for allowing us the opportunity to train in a building they are preparing to tear down. Giving our firefighters the ability to training in real buildings is an invaluable tool and critical to the development of young firefighters.



Police:

- On July 3rd, 2019 Officers were dispatched to Parker Street for a report of fireworks. MPD has responded to this particular residence approximately six times over the past two years for similar complaints. Upon arrival, the resident admitted to setting off a bottle rocket on this particular evening. Items were seized and placed into evidence, the resident was summonsed to Concord District Court for possession of fireworks and disturbing the peace.
- On July 12th, 2019 Officers responded to Cumberland Farms for a reported of an unwanted female party inside of the store. This individual was a former employee, and was advised it may be best to get coffee and gas from another store in order to avoid any potential conflicts with her former co workers.
- On July 14th, 2019 an individual reported that her dog was barking at a late hour in the direction of an unoccupied residence. Upon arrival, Officers observed a basement window was shattered and there was a hole next to the locking mechanism. After speaking with occupants of the residence, they did not report any items were missing. Extra patrols are being conducted of the area, and Detectives were notified of the findings.
- On July 21st, 2019 the owner of 149 Main Street reported that a fire alarm panel had been vandalized, a report was filed and the Maynard Fire Department was notified.
- On July 28th, 2019 Officer Brennan responded to a residence on Harriman Court to record damage to the second floor porch. Through Officer Brennan's investigation he was able ascertain that a vehicle had struck a support post causing damage. The property owner was notified and the Town of Maynard Building Inspector was notified.
- During the week of July 15th through July 19th the Maynard Police Department, along with other agencies participated in the Middlesex County Sheriff's Youth Academy.
- Each year during the month of July, for one week, the Maynard Police Department holds a Youth Academy. This year July 22nd through July 26th there were 22 cadets. Some of the activities that they participated in were:

- Physical Fitness
 - Criminal Law
 - Firearms Safety
 - Defensive Tactics
 - Handcuffing
 - Fire Safety and CPR
 - Paintball
 - Tour of Concord District Court
 - Massachusetts State Police Mounted Unit Tour
 - Presentation from District Attorney Marian Ryan
 - K9 Demonstration
 - A Massachusetts Army National Guard Blackhawk Landing
 - Whiffle ball
 - Applied Police Patrol Procedures
- Thank you to Detective Manchuso, Officer Maskalenko, Dispatcher Luther and Intern Dawson for their hard work and planning that went into making a successful Youth Academy.
*Please see our social media for some great photos!
 - Due to the extreme warm weather experienced in the month of July, the Maynard Police Department opened the training room to residents in need of a space to cool down!
 - Sergeant Duggan attended a four day High Intensity Extreme Close Quarters Battle Course by Esoteric held at the Sig Saur Academy in New Hampshire.
 - Sergeant Sutherland and Sergeant Bodwell attended the FBI Leeda Supervisors 5 day course at Babson College in Wellesley.
 - Detective Manchuso, Officer Davoll and Officer Brennan attended a five day Field Training Officer certification course at the Andover Police Department.

Library:

Reference Report:

- **Reference Transactions:** 298
- **One-on-One Tech Help Sessions:** 4
- **Kanopy Plays:** 62
- **Reference News:** The non-fiction collection weeding project has been completed. The Succeeding in Retirement collection has moved into regular non-fiction and shifting is almost halfway done. The Local History section shelving needed to be expanded and moved into where the retirement collection used to be. Our four folios of 1918-1923 Maynard newspapers has been sent to New England Micrographics for microfilming. They should be returned back to us within a few weeks.

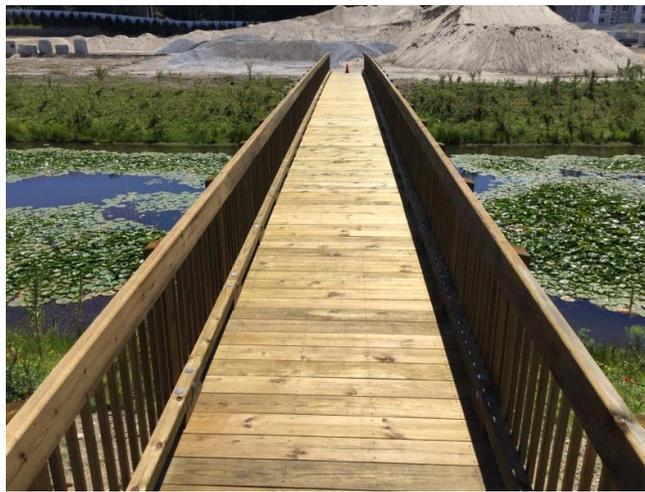
Children's Report: 265 children have joined the Summer Reading Club this year. Some kids have already qualified for the 24 hours needed to be entered into the grand raffle and the club is only half over! The highlight of the whole summer has been our annual Truck Day (100 kids, 75 adults). With fire trucks, police cars, dump trucks, diggers.....almost every vehicle known to Maynard was on hand for the festivities. Another of our big events this July was a program entitled, "Song and Dance Around the Planet" and consisted of a lady singing and playing all kinds of exotic instruments (22 kids, 16 adults). She played a space drum, a rain stick and a didgeridoo. These instruments were so fascinating that sadly, my kazoo took a back seat to all of them. The final big activity this month was a visit from Animal World Experience (63 kids, 33 adults, 1 tarantula, 1 toad, 1 croc etc.) They brought a great assortment of animals that included a snake that was so friendly, it might have lured Cindy out of hiding! The show also included a creature that has the second most powerful bite in the

animal kingdom - a snapper! (I once saw one in the parking lot of the old library. That's one of the big reasons I'm glad we're now in the new library!) Other activities included: Bedtime Storytime, Toy Time, Lego Club, and the Young Artist program. All were well attended.

MBLC Update: Statistical report delivered to the state library board in a timely manner.

Office of Municipal Services:

- ATA Megan Zammuto met with Anna Balcora to discuss new features in ClearGov – the cloud based transparency platform.
- Megan Zammuto met with Stephen Farr of Cultivation Experts, LLC to discuss his interest in operating a retail marijuana establishment in Maynard.
- The footbridge located at 129 Parker (Maynard Crossing) has been completed.



Conservation

- The Conservation Commission deemed that the changes in the stormwater system proposed at 129 Parker Street did not require an amendment to the Order of Conditions and therefore constituted a minor alteration to the DEP file. The Commission accepted the amended plans as part of the official record.
- The Conservation Commission ratified the Enforcement Order issued to James MacDonald regarding the unpermitted removal of a structure within the wetland buffer at 3 Walcott Street Ext.
- The Commission ratified the Emergency Certification Permit for the replacement of the culvert at Burns Court. The ConsCom deemed the work sufficient and does not require any further action by DPW to satisfy the wetlands protection act standards.
- A resident reported illegal dumping in the easement at Burns Court. Someone has been dumping large quantities of garbage along the wetland. The Agent is working with police on the issue.
- The Commission re-elected James Bullis as the chair of the Conservation Commission. John Dwyer will serve as vice chair.

Planning/Zoning and Economic Development

- The Master Plan Steering Committee is holding a public meeting on Wednesday Aug 28 (6:30 in the Soup Campbell Room) to incorporate input from boards and committees as well as take any final and put from them.

























