



TOWN OF MAYNARD
OFFICE OF THE TOWN ADMINISTRATOR

MUNICIPAL BUILDING
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Town Administrator

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Application Process for Marijuana Establishments in the Town of Maynard

1. Applicant meets with Town Administration
2. Applicant completes the Marijuana Host Community Agreement Application
3. Applicant presents their materials at an Economic Development Committee (EDC) meeting. The EDC does not have authority in the approval or disapproval of the proposal. The EDC will evaluate the presentation and materials to determine if they are complete and offer insight into the communities' economic goals.
4. Applicant presents their materials at a Board of Selectmen (BOS) meeting in a ten-minute presentation
5. At a second Board of Selectmen meeting, the board decides if they would like to begin negotiating a Host Community Agreement (HCA) with the applicant or not
6. The HCA is approved by BOS after negotiations
7. The applicant is required to host a community outreach meeting – this must happen within six months of filing its application with the Cannabis Control Commission (CCC)
8. The applicant applies for a Provisional License from the CCC
9. While they wait for the Provisional License, the applicant can begin obtaining local permits/licenses including Planning Board, Board of Health, Maynard Police Department approval of security plan
10. The CCC will reach out to the Town of Maynard to confirm compliance with local ordinances or bylaws – the town has 60 days to respond
11. CCC will grant the Provisional License
12. The applicant will apply for the BOS license
13. The BOS will hold a public hearing to consider the license application
14. After all local permits have been granted – the applicant can apply to the CCC for the final license
15. A final license may be issued by the CCC

Please contact Assistant Town Administrator Megan Zammuto with any questions.
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