

TOWN OF MAYNARD
BOARD OF HEALTH
December 18, 2018– 6:30 p.m.
OMS Conference Room - Town Hall

The Maynard Board of Health held a scheduled meeting on Tuesday, December 18, 2018 at the Maynard Town Hall beginning at 6:30 p.m., Ronald Cassidy, Kathy McMillan were present. Lisa Thuot was not present. Also present was Kelly Pawluczonek, Health Agent. Kathy McMillan made a motion to open the meeting at 6:30 pm, Ronald Cassidy, Seconded, all in favor.

Marijuana application fees:

Ronald Cassidy, Kathy McMillan, and the Health Agent Kelly Pawluczonek discussed marijuana fees for plan review and an annual permit. Kelly looked at the City of Framingham’s fee schedule for marijuana, North Hampton Board of Health, Leicester Board of Health, and the State’s fee schedule. North Hampton and the Leicester Board of Health do not have a fee schedule and Kelly thought that Framingham’s was on the high side. Kelly stated that the fees should be justifiable for the work that was put in for plan review and inspections. Both Board members felt it reasonable to apply what the State’s Cannabis Control Commission was charging.

Kathy McMillan made a motion to have the one (1) time plan review application fee to include a food plan review set at \$600 and the annual permit to be set at \$300/year. Ronald Cassidy seconded, all in favor, motion carried.

Kelly will now work on creating an application and speak with town counsel on what sort of penalties will be issued when or if violations are found inside marijuana establishments.

Local Food Regulations

Kelly gave the Board members a draft of local food regulations to consider. Kelly stated that the adopted 2013 federal food code took out some important food safety items that both she and the food consultant, Beth Grossman thought were important. Some items included a person in charge that must have the certified food manager certificate, stores that sell non time/temperature controls for food or non-potentially hazardous pre-packaged foods must still be licensed and inspected by the Board of Health. The draft regulations also include the need for someone to be trained in anti-choking procedures regardless of the amount of seats. Kelly stated that these regulations will be sent to Town Counsel for review.

Health Agent Report

Housing and Nuisance Complaints-

- **3B Walcott-** Several housing re-inspections conducted, compliance of minimum housing standards met, compliance letter issued.
- **20 Maple Street-** Housing inspection conducted with Peter Morrison, electrical inspector. Order letter sent to owner.
- **27 Glendale-** Housing re-inspection conducted, wiring issues still need to be addressed.

Landfill Monitoring- Landfill Monitoring Summary Report October 2018. Exceedance of the 25% LEL threshold at landfill gas monitoring point GP-12D, which has historically exceeded the threshold level.

Adjournment

- It was moved by Ronald Cassidy and seconded by Kathy McMillan to adjourn the meeting at approximately 7:45 p.m. Motion carried unanimously. *The Board's next meeting is scheduled for January 15, 2019 at 6:30pm*

Signed this 27 day of ~~January~~^{August} in the year Two Thousand Nineteen:

Ronald T. Cassidy
Ronald Cassidy, Chairman

Kathy McMillan
Kathy McMillan, Member

Lisa Thuot, Clerk

Respectfully submitted by: Kelly Pawluczonek, Health Agent