



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, October 1, 2019

Town Hall, Room 201

(This public meeting was recorded.)

Present:

Armand Diarbekirian, Selectman

Chris DiSilva, Chairman/Selectman

David Gavin, Selectman

Melissa Levine-Piro, Selectman

Justine St. John, Selectman

Gregory W. Johnson, Town Administrator

Megan Zammuto, Assistant Town Administrator

Becky Mosca, Administrative Assistant

1. Meeting Opening

Mr. DiSilva called the meeting to order at 7:00 pm.

Resident Eric Fannesbeck, Florida Road, commented on the water and sewer rates that the town might be looking at adjusting. His concern is the fact that on buildings with tenants, with only one meter on the building, those buildings are paying the highest rates and that it is not fair to the tenants.

2. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the September 17, 2019 Regular Meeting Minutes, as shown.

Voted: *Motion carried unanimously.*

3. Correspondence

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to accept the list of five correspondence items (A thru E), as presented.

- A. Metropolitan Area Planning Council (MAPC) Clean Energy Update September 2019.
- B. RE: Temporary Ban on Sale of Vaping Products, from Mead Taleran & Costa, LLC.
- C. Public Notice – seeking proposals for the Audit Service for the Town of Maynard Retirement System.
- D. Notice of the Election Officer for the Maynard Retirement Board, Ken Demars.
- E. 27th Annual Maynard Fest information.

Voted: *Motion carried unanimously.*

4. Manager Change at Thai Chili House

Sumalee Jaiprasert, owner of Thai Chili House, 40 Main Street, Maynard, present.

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to approve change of manager for Thai Chili House, 40 Main Street with the new manager, Sumalee Jaiprasert.

Voted: *Motion carried unanimously.*

5. Change of Officers/Directors – Maynard Lodge of Elks

Flo Huminik, the manager of the Maynard Lodge of Elks, represented this change of Directors for the Maynard Elks.

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the application for amendment Club All Alcohol License number 00015-CL-0676 change of officers/directors at the Maynard Lodge of Elks # 1568 34 Powdermill Road Maynard, MA. 01754.

List of Directors: Steven Hardy, Director; Kim Landry, Director; Darrel French, Director; Paul McClellan, Director; Andrea Tobin, Treasurer; Patricia Donoghue, Clerk; Amanda Tyler, Director; James MacGlashing, President; Craig Holmes, Esteemed Leading Knight; Jeff Allen, Esteemed Loyal Knight; Mark Morgan, Esteemed Lecturing Knight.

Voted: *Motion carried unanimously.*

6. Request additional hour for closing on New Year's Eve

Flo Huminik, the manager of the Maynard Lodge of Elks, represented this request for New Year's Eve to add one hour to the end of the closing until 2:00 am for the lodge that evening.

A motion was made by Mr. DiSilva and seconded by Ms. St. John additional hour for New Year's Eve, as presented.

Voted: *Motion carried unanimously.*

7. 2019 Paving Plan for Maynard Contract

Mr. Justin DeMarco, Department of Public Works (DPW) Director, and Mr. Wayne Amico, Town Engineer, presented this request to approve the contract to the board.

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the contract with Massachusetts Broken Stone Company for the 2019 Paving Plan in the amount of \$354,980.00.

The streets this contract covers include: Acton Street; Brown Street; Great Road; Mockingbird Lane; Nason Street; and Mill Street.

Voted: *Motion carried unanimously.*

8. Glenwood Cemetery contract

Mr. DeMarco, DPW Director, and Mr. Amico, Town Engineer, presented this request to approve the contract to the board.

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the contract with P.J. Keating for the Glenwood Cemetery Paving project in the amount of \$177,275.00.

Voted: *Motion carried unanimously.*

9. EPA and MS4 Permit Contract

Mr. DeMarco, DPW Director, and Mr. Amico, Town Engineer, presented this request to approve the contract to the board.

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to accept and approve the contract with Vanasse Hangen Brustlin, Inc. (VHB) for the 2019 and continued service for EPA and MS4 permits in the amount of \$64,000.00.

Environmental Protection Agency (EPA) and the state Department of Environmental Protection (DEP) regulate the town's storm water discharge into the local waterway systems.

Mr. Gavin inquired as to the definition of Phase 1 for the permit, and further discussed the permit's phases and coverage with Mr. DeMarco and Mr. Amico.

Ms. St. John inquired as to the definition and coverage of Phase 2.

Voted: *Motion carried unanimously.*

10. Maynard Cultural Council

Jeffrey Swanberg and Morgan Kropa represented the Maynard Cultural Council and presented two new sign designs for its cultural district.

The consensus of the board agreed with sign-one design.

Ms. Levine-Piro asked if this could have solar lights to illuminate the sign. Mr. Swanberg said he would look into that.

11. Human Relations Committee

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to approve charge of the Human Relations Committee, as presented.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Ms. St. John to appoint candidates with specified term lengths, as presented.

Chris DiSilva, Chair of the Board of Selectmen – Liaison
 Chief Mark DuBois, Maynard Police Department – 3-year term
 School Department: TBD, 3-year term
 Business: Eliot Prisby (MetroWest Kung Fu) 3-year term
 Michael Lisasa, 3-year term
 Kathleen K. FitzGerald, 2-year term
 Caroline Mahiti, 2-year term
 Rachel Tryba, 1-year term
 Clergy, 1-year term

Voted: *Motion carried unanimously.*

12. MAGIC Sub-Region Candidacy Letter Request

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to approve endorsement of Town of Acton's candidacy to represent MAGIC sub-region at the MAPC.

Mr. Johnson will send notice to Mr. Mangiaratti, the Acton Town Manager, a notice that Maynard will endorse the Acton candidacy to represent MAGIC.

Voted: *Motion carried unanimously.*

13. Request for Quote change and vote Green Meadow Roof

The board was requested by the School Committee to consider recommendations of the School Committee to re-direct Town Administration to develop a Request for Qualifications (RFQ) for an building envelope study as a new approach for evaluating potential renovations to the Green Meadow Elementary School.

Mr. DiSilva explained the School Committee's intentions that the RFQ needs to be for a study and recommendations to address the full roof at the Green Meadow Elementary School. The funding source still will need to be worked out.

Mr. Johnson recommended the RFQ distinguish two phases of a building envelope study: one to perform a roofing system assessment and provide recommendations, as a base bid; and a second to execute a remaining envelope study, as an add-alternate, so as to provide an estimate for further planning.

14. Town Administrator Report

- A. Mr. Johnson mentioned that Town Hall's front yard would again be hosting Jack – O- Lanterns this year, starting on October 24, 2019.
- B. Mr. Johnson remarked that the Host Community Agreement (HCA) to establish a marijuana retailers establishment by NewCann Group, LLC, had been approved last board meeting but signed by the Maynard Board of Selectmen that evening.

15. Chairman's Report

- A. Mr. DiSilva, Ms. St. John and Ms. Mosca attended TIPS training on September 30, 2019 at the Maynard Lodge of Elks with trainer Michael Marcantonio.
- B. Mr. DiSilva and the board gave direction for the "roundtable" meeting with the Board of Selectmen, School Committee, and Finance Committee, to Town Administration. Mr. Johnson stated that the date for this meeting is tentatively scheduled for Tuesday, November 12, 2019 at 6:00 pm. The board requested pizza be served. The board directed that only a topic of "all things Maynard" be listed for the agenda.

16. Board Member Report

Mr. Gavin commented that Budget Sub-Committee is actively engaged in discussing the conditions of the current budget and development of future budgets. He added that the board should be more engaged during budget development through regular discussions leading up to the adoption of the budget delivered by the Town Administrator.

Mr. Diarbekirian requests we keep eye on the town's budget. He asked that the Town Administration be welcoming of outside observations and advisors to the budget, as some folks are very knowledgeable in finance.

G. Johnson, Town Administrator

Ms. Levine-Piro went to the Maynard Lodge of Elks on Saturday, September 28, 2019 for the 90th Birthday party for the Elks. This was another great event for Maynard.

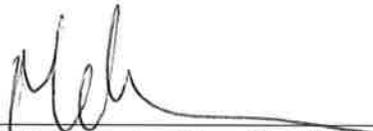
Ms. Levine-Piro requests town look at the water & sewer rate for multi-unit buildings with one meter.

17. Adjournment

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to adjourn the meeting at 8:31 p.m.

Voted: Motion carried unanimously.

Approved: pm
Date: 10/15/19



Melissa Levine-Piro, Clerk/Selectman

Initials: bjm



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MEMORANDUM

To: Board of Selectmen
From: Gregory W. Johnson, Town Administrator
Date: August 27, 2019
Re: Consider establishment and charge for a Maynard Human Relations Committee

In consideration of a proposed citizens' petition of a recommendation to the Board of Selectmen to adopt regulations that reflect a "Welcoming Maynard" policy, a group may be appointed to advise the Board of Selectmen and all public officials in the development and communication of related policies and procedures.

The following outline for such a group was originally drafted in 2017 in response to dialogue of similar current public concerns:

Preamble:

The Maynard Police Department is Maynard's leading agency for ensuring the safety and security of residents and visitors. We are asking for a leadership role in helping Maynard embrace our community's diversity and ever changing demographics. Respect for the rule of law and positive relationships between all people will help establish Maynard as a model in community relations.

Purpose:

To promote human rights, personal dignity and positive relations between all residents and visitors to the Town of Maynard.

Discussion:

Our place in this community gives police officers a unique perspective about the challenges being faced by individuals and families who see themselves, or are viewed by others, as being "different".

For example: We have met with two separate citizen groups to discuss bias, racism, and fear some groups have about reporting crimes because they are categorized as being "different". It is this lack of communication that creates a barrier of mistrust, misunderstanding and potentially creates conflict. It is in the spirit of preventing and avoiding conflict and opening the lines of communication that we put this proposal forward.

Name of Committee:

There shall be a committee called the "Maynard Human Relations Committee".

Appointment of Committee Members:

The Board of Selectmen shall appoint no less than five voting members to this Committee subject to reappointment every two years. These appointees shall not be compensated and shall represent the diversity of the community. There shall also be an unlimited number of affiliate members based on community interest.

Regular Meetings:

Regular meetings shall be held and the meeting schedule adjusted according to the wishes of the voting membership. These meetings may be monthly, every other month, or otherwise.

Quorum of Members:

A quorum shall be no less than half of the official number of voting appointees.

Votes:

Each member present shall have a vote.

Mission Statement:

The Committee shall invite individuals, groups, and organizations in Maynard to:

- a. Cultivate a community-wide climate that promotes mutual understanding, mutual respect and human dignity.
- b. Educate ourselves about the dehumanizing impact of prejudicial attitudes in an effort to avoid their harmful affect in our community.
- c. Promote community policies and practices that encourage equal opportunity and equal responsibility for all people.
- d. Publicly challenge any practices in our community that represent prejudice, intolerance, harassment, or discrimination.

Accomplishing the Mission:

The Committee shall:

- a. Work with the residents, advocates, civic groups, local government, business groups, school personnel, clergy and others to educate ourselves about the issue of diversity and to embrace the diverse face of our community.
- b. Actively pursue prevention of prejudice, intolerance, harassment, and discrimination through public discourse, media exposure, and community action on these issues.

Education and Prevention:

All participating members of this Committee shall play an active part in the education and prevention role of this Committee.

Committee Members:

In making appointments to the Committee, the Board of Selectmen shall attempt to have the Committee reflect the diversity represented in the Town at large. It is encouraged that membership represent the Board of Selectmen, Police Department, School Department, the business community, and the clergy.

Minutes:

Minutes of all meetings shall be maintained by the Committee.