

## 2 October 2019: Minutes of Maynard Parking Authority Meeting

Maynard Town Building start: 16:00 hours

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Meeting called to order at 16:00 hours

Present: Mark Dubois, Megan Zammuto, Ben Hofmann, Jack Mackeen, Dan Nash, Linda Thayer, Armand Diarbekirian

Review and Approval past meeting minutes from 11 Sept 2019

### **Topics Discussed:**

Potential business owners interested in committee, budget cycle for FY21, discussed possible enforcement techniques, potential of setting up parking fines account, parking plan describing days and hours of enforcement, potential for town acquiring easement for walkway from River Street lot to Main Street, sign inventory in downtown district, River Street lot installing overhead lights, communications through Maynard Business Alliance to business owners.

### **Action Items:**

Contact business owners to recruit members to participate

Officer Nyholm to ask business owners

Develop a Philosophy from the Parking Enforcement Program

Develop a clear understanding of funding flow for parking enforcement methods/equipment.

Contact Kelly and Ryan obtain quote on handheld citation device

Contact Kelly and Ryan ask about potential attendance at future meeting

Complete phase 1 action item list from MAPC report – Police work with DPW

Prepare current document of all accomplishments / successes

Dan will conduct sign inventory

Linda will conduct sign inventory in the parking lots

**Approved: October 16, 2019**