

Annual Town Meeting 2020 Timeline

Tuesday, December 3, 2019	The Board of Selectmen vote to hold a Annual Town Meeting (ATM/STM) on Monday, May 18, 2020 at 7:00PM at the Fowler School Auditorium
Wednesday, December 4, 2019	Board of Selectmen via (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees <i>Deadline imposed by the Town Administrator (Charter is silent on this notification for ATM/STM)</i>
Tuesday, March 3, 2020	Deadline for submittal of all Draft Warrant Articles to Board of Selectmen by Town Agencies, Boards and Committees <i>(Funding amounts and sources required) - Deadline imposed by the Town Administrator</i>
Friday, April 3, 2020	Board of Selectmen publishes notice of the calling of Annual Town Meeting <i>Maynard Town Charter, Section 2-5: BOS to publish notice at least 45 days prior to ATM/STM</i>
Friday, April 3, 2020	Deadline for submittal of all Citizens Petition Warrant Articles for ATM/STM; referred to FinCom upon receipt <i>Maynard Town Charter Section 2-7 C.2: Citizens Petitions must be received at least 45 days prior to STM</i>
Monday, April 6, 2020	FinCom recommendations, comments and reports due for ATM/STM <i>Must be done before BOS approves ATM/STM Warrant</i>
Tuesday, April 14, 2020	Board of Selectmen vote to approve ATM / STM Warrant <i>Last meeting before publishing deadline</i>
Friday, April 24, 2020	ATM/STM Warrant to be printed (xxx copies) <i>Printing deadline (earliest time available after printing of ATM/STM)</i>
Saturday, May 2, 2020	Annual Town Meeting Warrants mailed to all houses holds
Tuesday, May 5, 2020	PowerPoint Slides are Due to the TA/BOS Office
Friday, May 8, 2020	Post Meeting Notice of ATM/STM <i>Town of Maynard By-Laws, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting</i>
Monday, May 11, 2020	Finance Committee Holds Public Hearing
Tuesday, May 12, 2020	Prep Meeting for Annual and Special Town Meeting Moderator - Finance - BOS - TA - Town Clerk and Anyone Sponsoring Articles should attend in room 202 at Town Hall 5:00 pm
Monday, May 18, 2020	Annual and Special Town Meeting - Fowler School Auditorium at 7:00 pm