



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, November 19, 2019

Town Hall, Room 201

(This public meeting was recorded.)

Present:

Armand Diarbekirian, Selectman
Chris DiSilva, Chairman/Selectman
David Gavin, Selectman
Melissa Levine-Piro, Clerk/Selectman, *Absent*

Justine St. John, Temporary Clerk/Selectman
Gregory W. Johnson, Town Administrator
Megan Zammuto, Assistant Town Administrator
Becky Mosca, Administrative Assistant

1. Meeting Opening

A. Mr. DiSilva called the meeting to order at 7:00 pm. No requests for public comment were heard.

2. Continued Application to Transfer All Alcohol as a Package Store

Read Public Hearing Notice:

Notice is hereby given, in accordance with Mass. General Law Chapter 138, as amended, that a Public Hearing will be held on Tuesday, November 5, 2019 at 7:30 P.M. in Room 201 of Maynard Town Building on the application for transfer of all Alcohol as a Package Store License from Maynard Spirits, LLC, d/b/a Merai Liquors, 129 Main Street, Maynard, MA. 01754 to Maynard Wine and Spirits, Inc. d/b/a Maynard Wine and Spirits 4 Digital Way, Suite 3 Maynard, MA. 01754. Copy of application is on file in the Office of the Selectmen.

A motion was made by Mr. DiSilva and seconded by Ms. St. John to approve the transfer of all Alcohol as a Package Store License from Maynard Spirits, LLC at 129 Main Street to Maynard Wine and Spirits at 4 Digital Way, Suite 3. Maynard, MA. 01754 with new owner /manager, Mr. Joseph Saia.

Voted: *Motion carried unanimously.*

Closed Public Hearing at 7:03 pm.

3. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to appoint Ms. St. John as the temporary clerk for the Board of Selectmen.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to accept and approve the November 5, 2019 Meeting Minutes, as shown.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the November 5, 2019 Executive Meeting Minutes as shown, but not to be released.

Voted: ***Motion carried unanimously.***

4. Correspondence

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to accept the list of nine correspondence items (A thru I), as presented.

- A. Resignation letter from Police Chief Mark DuBois
- B. Municipal Notification of a Marijuana Establishment: Greenstar Herbals Inc.
- C. Actuarial Report from the Maynard Retirement System
- D. Metropolitan Area Planning Council (MAPC) Matters – November 2019
- E. News and Events from Minuteman Advisory Group on Inter-local Coordination (MAGIC) November 2019
- F. Internet >> Essentials Tools and Service from Comcast
- G. Nstar Rate Review Summary and Nstar Rate Review Q & A
- H. Invitation 30th Annual “A Christmas Pops” Sunday December 15, 2019
- I. Acton- Maynard Bike Share Inaugural Report November 12, 2019

Mr. DiSilva asked when item B (Municipal Notification of Marijuana Establishment, Greenstar Herbals, Inc.) would be on a regular agenda. Ms. Zammuto, ATA, said at the December 3rd meeting. She would have the applicant, Mr. Morey, Greenstar Herbals, Inc., at that meeting.

Ms. St. John wanted inquired if the Maynard Retirement Board may present to the Selectmen in reference to item C, the PERAC Actuarial Report of the retirement system as of January 1, 2019. Ms. St. John referenced item F (Internet >> Essentials Tools and Service from Comcast) and asked how the program can be advertised to Maynard residents so they can take advantage of this program. Mr. Johnson said he would look into this.

Mr. Gavin and Mr. DiSilva referenced item F (Internet >> Essentials Tools and Service from Comcast) and both commented on the Comcast service.

Voted: ***Motion carried unanimously.***

5. Consent Agenda

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to accept and approve the list of two Consent Agenda items (A and B), as shown.

- A. Winter and Holiday Parking Enforcement
- B. 2019 Annual Christmas Parade, Sunday, December 1, 2019 at 5:00 pm, Sponsors are the Maynard Police and Fire Relief Associations

Voted: ***Motion carried unanimously.***

6. Public Hearing 7:20 pm

Fiscal Year 2020 Tax Classification Public Hearing stated purpose:

As required by Massachusetts General Law Chapter 40, Section 56, the Maynard Board of Selectmen will hold their annual fiscal year 2020 Tax Classification Hearings on Tuesday, November 19, 2019 at 7:20 PM in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building. The purpose of the hearing is to determine the percentages of the local tax levy to be borne by each class of real property. The Public is welcome to attend.

CLASSIFICATION SHIFTS

Mr. Stephen Pomfret, Chair, Maynard Board of Assessors (BOA), presented information for this year's data and the BOA's recommendations. Chief Assessor Ms. Marrama supplied an informational packet for review. The three (3) items that are asked of the Board of Selectmen to vote on every year are as follows:

- Residential Exemption
- Small Commercial Exemption
- Single or Split Tax Rate

A motion was made by Mr. DiSilva, seconded by Ms. St. John to approve the Commercial Industrial Property (C.I.P.) and residential tax rates with a percent (percentage) of shift 1.31, equal to \$20.64 residential and \$27.89 commercial.

Voted: *Motion carried unanimously.*

RESIDENTIAL EXEMPTION

A motion was made by Mr. DiSilva, seconded by Ms. St. John to vote to reject the residential exemption.

Voted: *Motion carried unanimously.*

SMALL COMMERCIAL EXEMPTION VOTE

A motion was made by Mr. DiSilva, seconded by Ms. St. John to vote to reject the small commercial exemption.

Voted: 2-2

Board of Selectmen members had questions throughout the hearing, relative to the consideration of exemptions, the recommendations of the BOA, and others. Mr. Pomfret and Ms. Marrama responded.

Will Doyle, resident, thanked the Board of Assessors and Chief Assessor for their work. He would like to see Maynard go to a single rate on the taxes. His concern is for the small businesses in Maynard.

Vote to Close Public Hearing: 8:31 pm

Voted: *Motion carried unanimously.*

7. Request for One-Day – All Alcohol Licenses for the Sanctuary

The Board of Selectmen's Office received applications from William Doyle, Sanctuary, 82 Main Street, for a group of special license to support multiple, individual events.

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to accept and approve One-Day Licenses to William Doyle at the Sanctuary, 82 Main Street, Maynard, MA, for the following dates and purposes: December 31, 2019, private New Year event; January 11, 2020, NFL Division Round Playoff Games; January 12, 2020, NFL Division Round Playoff Games; January 18, 2020, Birthday Party; January 19, 2020, Super Bowl Party; January 25, 2020, Chinese New Year; February 8, 2020, Concert; and, February 15, 2020, Birthday Party.

Maynard Fire and Police have no issues with this list of events

Voted: *Motion carried (For: 3; Against: 0; Abstained: 1, Mr. DiSivla).*

8. New Town Clerk Introduction

Introduction of new Town Clerk, Michelle Jenkins. Ms. Jenkins was welcomed by the Board of Selectmen and thanked the town and its staff for its welcome.

9. Police Chief Succession

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to appoint Mike Noble as Police Chief, term "as per Charter and or agreement".

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Ms. St. John to authorize Town Administrator Greg Johnson to negotiate an employment agreement on behalf of the Board, with the Board's selected candidate for the position of Police Chief.

Voted: *Motion carried unanimously.*

10. Green Community Annual Report

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the Green Community Annual Report.

Voted: *Motion carried unanimously.*

11. Roof Study Contract

A motion was made by Mr. DiSilva and seconded by Ms. St. John to approve an agreement with CBI Consulting, Inc. to provide design services and perform a roof study of Green Meadow Elementary School for \$36,900.00

Voted: *Motion carried unanimously.*

12. Town Administrator Report

Ms. Zammuto, Assistant Town Administrator, mentioned that the town has scheduled the Town's Perambulation (boundary survey) event to be Friday, December 6, 2019.

13. Chairman's Report

Mr. DiSilva reported his attendance at the first Human Relations Committee meeting on Monday, November 18, 2019. That committee voted Kathleen FitzGerald and Rachel Tryba as Co-Chairs and Eliot Prisby as Clerk.

Mr. DiSilva commented that we had another good turnout at the Veterans Day Parade, Monday, November 11, 2019. He also reported attending a meeting at the Maynard Golf Course with Mr. Diarbekirian, Mr. Johnson, the town's Department of Public Works (DPW) Director Justin Demarco, and Sterling Golf Management staff. He expects the contract with Sterling Golf Management will be considered on the Board's agenda for December 3 or 17, 2019.

14. Board Member Reports

Ms. St. John reported she had a meeting with Jerry Beck, Executive Director of Art Space Maynard, and is very excited about his plans going forward.

Mr. Diarbekirian, none.

Mr. Gavin commented about hearing of possibly available federal grants in support of increased solar energy capacity for the town and asked town staff to look into this. Mr. Gavin asked about the current solar credits town receives. Mr. Johnson replied that he and his staff will continue to monitor the reports and usage from the town's solar field.

15. Adjournment

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to adjourn the meeting at 9:01 p.m.

Voted: Motion carried unanimously.

Approved: 7.02 pm
Date: 12/3/19



Justine St. John, Clerk/Selectman

Initials: bjm

