



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes
Tuesday, January 7, 2020
Town Hall, Room 201
(This public meeting was recorded.)

Present:

Armand Diarbekirian, Selectman
Chris DiSilva, Chairman/Selectman, Absent
David Gavin, Selectman, Acting Chairman
Melissa Levine-Piro, Clerk/Selectman, Absent

Justine St. John, Temporary Clerk/Selectman
Gregory W. Johnson, Town Administrator
Megan Zammuto, Assistant Town Administrator
Becky Mosca, Administrative Assistant

1. Meeting Opening

Mr. Gavin called the meeting to order at 7:00 pm.

Ms. Trish Saunders, resident, reminded the Board she was at the Selectmen meeting in October of 2019 with concerns about the construction at 129 Parker Street/ Maynard Crossing project. She is back with the same concerns three months later, with dates and issues, including:

December 12, 2019: Lights left on all night at the site of the Market Basket.

December 16, 2019: Work lights on over near Field Street until 11:00 pm with construction work going on.

January 6, 2020: Work continued until 7:00 pm.

She noted that these are all compliance issues and that the Town needs enforcement and fines imposed.

2. Acceptance of Minutes

A motion was made by Mr. Diarbekirian and seconded by Ms. St. John to accept and approve the December 23, 2019 Meeting Minutes, as shown.

Voted: *3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)*

3. Correspondence

A motion was made by Mr. Diarbekirian and seconded by Ms. St. John to accept the list of three correspondence items (A thru C), as presented.

A. School Budget Requests for FY21

B. Statement of Interest from Massachusetts School Building Authority for the Green Meadow Elementary School

C. 86A Powdermill Road Plan Review Notice by Planning Board

Voted: 3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)

4. Consent Agenda

A motion was made by Ms. St. John and seconded by Mr. Diarbekirian to accept and approve the two Consent Agenda items (A thru B), as shown.

- A. Cemetery Deeds 2060 and 611
- B. Proclamation for Lorne Bell

Voted: 3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)

5. Memorial Park Use Request

Whitney Retailic requests the use of Veterans’ Memorial Park on Monday, January 20, 2020, from 3:00 – 4:00 pm in observation of Martin Luther King Jr. Day.

A motion was made by Mr. Diarbekirian and seconded by Ms. St. John to approve the Special Permit to use Veterans’ Memorial Park on Monday, January 20, 2020 from 3:00 to 4:00 pm in observation of MLK Jr. Day by Whitney Retailic.

Maynard Fire and Police have no issues with this event.

Voted: 3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)

6. Home Rule Petition: All Alcohol Retail License Request

Per direction from the state legislature, the Board of Selectmen was asked to consider citing the location when proposing to Town Meeting for an additional package store liquor license through the Home Rule Petition process. The application for the license is for J. Salamone Enterprises, Inc., d/b/a Russell’s Convenience Store located at 193 Main Street, Maynard. The original request for full liquor Package Store License was received in March 19, 2019 and was included on the Annual Town Meeting Warrant, May 20, 2019 and was approved, but did not cite a specific location in the article’s question. Russell’s Convenience Store owners Jamie and Sara Salamone attended the meeting for their request.

A motion was made by Ms. St. John and seconded by Mr. Diarbekirian to direct the Town Administrator’s Office to draft an article for Town Meeting for an additional “All Alcohol Retail License” for J. Salamone Enterprises, Inc., doing/business/as (d/b/a), Russell’s Convenience Store located at 193 Main Street, Maynard, MA through Home Rule Petition.

Summary of Available Liquor Licenses in Maynard:

	All Alcohol Restaurant	Wine & Malt Restaurant	All Alcohol Retail	Wine & Malt Retail
Total Available	20*	5	3	6**
In Use	11	3	3	4
Currently Available	9	2	0	2

* Includes 6 economic development 'all alcohol restaurant' liquor licenses from 2015

** Includes 1 economic development 'wine & malt retail' liquor license from 2015

Voted: **3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)**

7. Request for One-Day All Alcohol Licenses for the Sanctuary

Mr. William Doyle from 10 Vernon Street, owner of Sanctuary at 82 Main Street, Maynard, the applicant for the one-day liquor licenses at the Sanctuary.

A motion was made by Mr. Gavin and seconded by Mr. Diarbekirian to accept and approve the One-Day Licenses to William Doyle at the Sanctuary, 82 Main Street, Maynard, MA for the following dates, February 2, 2020, License # ODLL20-02-02-WD- (8) Super Bowl Party, March 7, 2020, License # OD1120-03-07-WD-(9) Private Party, March 14, 2020, License # ODLL20-03-14-WD- (10) Concert, March 21, 2020, License # ODLL20-03-21-WD-(11) concert.

Maynard Fire and Police have no issues with these events at the Sanctuary.

Voted: **3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)**

8. Review Community Preservation Committee (CPC) Grant application for a Park Feasibility Assessment

Resident David Marks requests the Board of Selectmen to endorse a CPC application to assess the feasibility and cost of a park at the Marble Farm historic site.

A motion was made by Mr. Diarbekirian and seconded by Ms. St. John to permit the submission of a Community Preservation Act (CPA) grant application to assess the feasibility and estimated cost of creating and maintaining a park at the Marble Farm historic site.

The Community Preservation Committee requested that David Mark receive permission from the Board of Selectmen to submit a CPA grant application. The purpose of the grant application is to assess the feasibility and estimated cost of creating and maintaining a park at the Marble Farm historic site. David Mark has begun discussing this topic with public works, conservation and planning staff.

The approval of this motion in no way obligates the Town to fund a park at the Marble Farm historic site.

Mr. Gavin liked the idea of having a fence around the foundation site. Mr. Marks replied that the fence's current design would be similar to the fence at Glenwood Cemetery.

Mr. Marks would need the Department of Public Works' help with some dead trees that need to be removed. Other maintenance will be done by volunteers from the community.

Voted: **3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)**

9. Review and approve draft controls for Annual Town Meeting

A motion was made by Mr. Gavin and seconded by Mr. Diarbekirian to accept and approve draft control A, Town Report Acceptance as shown move article to Finance Committee for review and comments.

Voted: 3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)

A motion was made by Mr. Gavin and seconded by Ms. St. John to accept and approve draft control B Obsolete Equipment, Material as shown, move article to Finance Committee for review and comments.

Voted: 3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)

10. Fiscal Year (FY) 2021 Budget Development

Board received status report from Town Administrator, Mr. Johnson, in collaboration with the Finance Director, Mr. Guzzo, of the Town Administrator's Recommended Fiscal Year 2021 Budget.

Mr. Guzzo is planning to close out some old accounts that are complete.

Mr. Johnson's budget is still short on revenue compared to expenses between \$800,000 and \$600,000, and there are still unknown factors, like Local Aid and final health insurance costs.

The draft Capital Improvement Plan (CIP) was provided to the Capital Planning Committee (CapCom) for consideration or endorsement. The Capital Planning Committee budget should be approved on January 21, 2020.

Ms. St. John commented that after the past two-budget seasons as a board member, the budget is eye opening to know the items that we did not get to purchase for the town is roughly \$2.5 million.

11. Town Administrator Report

Per the direction from the Board of Selectmen, Town Administrator (TA) Greg Johnson received a draft Code of Ethics and enforcement policy from Town Counsel. The Board may review and consider revisions or adoption of the Code of Ethics. Board agreed to add to next agenda for discussion and approval.

Residents, visitors and businesses should register for the town's new mass notification system, Hyper Reach at the following address:

<http://hyper-reach.com/mamaynardsignup.html>

Mr Johnson requested the Acting Chair to designate an alternate member or the Town Administrator to vote at the Massachusetts Municipal Association's (MMA) Annual Business Meeting on January 25, 2020. The Board agreed and signed form for Mr. Johnson to vote at the MMA event.

Mr. Gavin commented on the lessons we learned with the roll out of the new trash sticker fees. We could have done a better job in communication. He feels the town did not have enough media coverage to town residents in Maynard for the policy enforcement. Mr. Gavin noted that a truck from E.L. Harvey broke down and delayed pick-up in some areas.

Mr. DeMarco, Director of Public Works, reported that he rode with the trash-collection driver to re-train him on the pick-up of the correct size bags per the weight limits and size with correct sticker placement. Also, to add the enforcement notice when the resident had violations. E.L. Harvey provides the driver, truck, and pick-up. A second company takes the trash, which are the tipping fees costs for Maynard. Because Maynard was not enforcing the correct stickers on bags, Maynard did collect enough in fees to pay the correct tipping fees at the drop off station.

12. Chairman’s Report

Mr. DiSilva absent.

14. Board Member Reports

Mr. Diarbekirian commented on the Town Cryer for Wayland regarding the senior abatements.

Ms. St. John had no comments.

Mr. Gavin had no comments.

A. Adjournment

A motion was made by Mr. Diarbekirian and seconded by Ms. St. John to adjourn the meeting at 8:40 p.m.

Voted: 3-0-2 (Ms. Levine-Piro and Mr. DiSilva absent)

Approved: 7:34 pm
Date: 1/28/2020



Justine St. John, Temporary Clerk/Selectman

Initials: bjm