

## **Minutes of Maynard Parking Authority**

OMS Conference Room, Maynard Town Building, 4 pm, 01/22/2020

**Members Present:** Megan Zammuto, Dan Nash, Ben Hofmann, Jack McKeen, Justin Demarco, Mike Noble, Nick Johnson

**Minutes:** Minutes from meeting on 1/6/2020 were unanimously approved.

**Parking Philosophy:** While reviewing the parking philosophy drafted by Jack, key points were made:

- Dan will research NEPC (New England Parking Council) and NPA (National Parking Association) for existing industry standards.
- Jack will review the Maynard Master Plan for local parking requirements.

### **Project Pilot Plan Template:**

- Enforce existing policy and collect data
- Uniformity of metering and signage (wayfinding, hours, rates, etc.)
- Justin has signs and quotes available.
- Merchant parking permits, either designated parking spots or dual use.
- MAPC study was performed on May 3, 2017. Data collection during pilot in May would be helpful for direct comparison and seasonal variability.
- Time Frame Proposed: April or May through October – to include a warning period.
- Pilot area initially defined as “the basin” (triangle of Summer, Nason, and Main) proposed to include parking along Assabet River Rail Trail (behind CVS, Maynard Outdoor, etc.).
- Dan volunteered to field check the existing parking spots in town.
- Investigate possibility of a foot traffic easement from River St lot to Main St (through the property owned by the Sanctuary).
- Topo and plot survey of the basin

**Motion to support topo and plot survey of the basin:** Proposed by Nick, 2<sup>nd</sup> by Jack, unanimously approved

**Local Business Owner Concern:** A local business would like a parking sign in front of the Flower Pot because residents park in front of the store all day, limiting access for patrons. The question was not resolved by end of meeting. Some of the reactions were as follows:

- Jack would like to accommodate the request to demonstrate that the parking authority can get results.
- Justin emphasized that we need consistent signage for the length of Main St.
- Dan suggested we consider what is best for the whole street and town before accommodating individual requests.
- Dan asked whether we have the authority to install a parking sign for an individual person or spot.

Approved: February 5, 2020

Submitted By: Ben Hofmann