



TOWN ADMINISTRATOR'S REPORT

March 4, 2020



ADMINISTRATION:

- In response to the request of the Board of Selectmen at their meeting held February 18, 2020, the Town Administrator (TA) consulted with Town Counsel as to the procedure to change the Board's name to "Select Board." Town Counsel Lisa Mead advises that the renaming requires Town Meeting approval of a request to petition for Special Legislation to change the Town Charter. Attorney Mead offered to draft the Town Meeting Warrant Article, as well as articles proposing changes to the town's by-laws to reflect the Town Charter change, pending approval of the Special Legislation.
- The Town Administrator's Office received notice of a candidate to be nominated as the oldest current resident and therefore recipient of the town's Boston Post Cane recognition award. Administrative Assistant Becky Mosca will begin processing the award production and ceremony to be presented at a future Board of Selectmen meeting. The current proposed date is at the Board's April 14, 2020 meeting.
- The Superintendent's Office of Maynard Public Schools offered a public correspondence with information regarding the School Department's response to the Covid-19 virus. The Town Administrator's Office and Fire Chief Tony Stowers, who is also the town's Emergency Management Director, will be meeting the Superintendent's Office to coordinate response efforts. The town's Health Agent is also providing guidance.
- The Collins Center of UMass Boston is developing a response to a Community Compact grant program proposal to support the development of financial policies and fiscal projections for the town, as submitted by the Town Administrator's Office.

Department of Public Works (DPW):

- DPW Director Justin Demarco and TA Greg Johnson met with board members of MayDog, the non-profit organization under agreement with the town for the operation of the town's dog park. The group discussed recent construction on the site to address drainage, and discussed security considerations for the gate system. The group considered the terms of the current agreement, and will be proposing a new agreement within months, following deliberation of the MayDog full board.

Library:

- The Friends of the Maynard Library will be hosting a Community Information Fair on March 18, 2020 at 7pm in the library.

https://www.maynardpubliclibrary.org/community-info?fbclid=IwAR3K1su33DN8Ir6UFg5fXmc8Gg_8emVCQTAOkuyh8H947Je_5cyJ2sBix50

Fire Department:

- Fire Chief Tony Stowers hosted the first meeting of the newly appointed Fire Station Building Committee at the fire station. The group deliberated on methods to garner community support and increase public awareness.
- The Maynard Fire Department led the effort to extinguish a house-fire on Sudbury Street on February 27, 2020. The alarm was responded to by multiple towns' departments, including Stow, Acton, Concord, Sudbury, and the state's Division of Fire Services. No injuries were reported, and the cause the fire is being investigated.





Office of Municipal Services (OMS):

- Emerson Hospital will be partnering with the Town of Maynard for the second year to provide a sunscreen dispenser at Alumni Field.
- OMS Staff met with members of the Fazheng Group to discuss the school to be located at 111 Powder Mill Road. The Fazheng group will be submitting a project timeline and a program of uses within the week.
- OMS Director and Assistant Town Administrator Megan Zammuto attended the Massachusetts Municipal Managers Association Women Leading Government conference on February 27th in Marlborough.

- In response to the inquiry from the Selectmen’s meeting held February 18, 2020, regarding the proposed land swap of “Mocking Bird Lot”, and whether the land is or was counted to calculate the town’s total land area devoted for affordable housing:

The state’s definition of “Total Land Area” excludes:

- Government land except land owned by a local housing authority containing SHI eligible housing.
- Land area where all development prohibited by DEP restrictive order, but not other swamps, marshes or wetlands.
- Water bodies.
- Flood plain, conservation and open space zones where residential, commercial or industrial uses are completely prohibited.

It appears that since the land is already owned by the Town, it may already be excluded from the Total Land Area. OMS is conducting research as to what land was included the last calculation of the town’s total land area devoted for affordable housing.

Update (March 3, 2020):

OMS research yielded:

All land owned by the United States, the Commonwealth of Massachusetts, any State public authority, a municipality, or any other government entity are excluded from the calculations.