



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**  
MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
Tel: 978-897-1301 Fax: 978-897-8457

**Meeting Minutes**  
**Tuesday, April 14, 2020**

via remote access

*(This public meeting was held remotely and recorded.)*

**Present: Emergency Remote Access**

Armand Diarbekirian, Selectman  
Chris DiSilva, Chairman/Selectman  
David Gavin, Selectman  
Melissa Levine-Piro, Clerk/Selectman

Justine St. John, Selectman  
Gregory W. Johnson, Town Administrator  
Megan Zammuto, Assistant Town Administrator  
Becky Mosca, Administrative Assistant

**1. Meeting Opening**

**A motion was made by Mr. DiSilva and seconded by Ms. St. John** to enter Executive Session to discuss strategy with respect to litigation where an open meeting have a detrimental effect on the litigating and bargaining position of the town.

**Voted: By roll call. Motion carried unanimously.**

**2. Executive Session**

A. To discuss strategy with respect to litigation where an open meeting may have a detrimental effect on the litigating position of the Town, MCAD Complaint Koschoff v. Maynard.

B. To conduct strategy session in negotiations with collective bargaining personnel, as an open session may have detrimental effects on the bargaining position of the town - LIUNA DPW Laborers Collective Bargaining.

Closed Executive Session at 7:14 pm.

**3. Re-Convene Open Session**

Public Comments: Jeff Swanberg, resident, Acton Street, commented on the recently conducted "Tow Truck parade" and asked what the town's policy is for use of sirens by town vehicles for non-emergencies. Chief Stowers, Maynard Fire Department, responded that the town did not have a policy as such.

**4. Acceptance of Minutes**

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro** to accept and approve the April 7, 2020 Meeting Minutes, as shown.

**Voted: By roll call. Motion carried unanimously.**

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the April 7, 2020 Executive Session Meeting Minutes, but not release.**

**Voted: By roll call. Motion carried unanimously.**

**5. Correspondence**

**A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the three correspondence items (A thru C), as shown.**

- A. Advisory Regarding On-Premises Licensees selling for Off Premises Consumption
- B. Advisory on the Continued Prohibition of Selling Alcohol for On-Premises Consumption
- C. Final ULI Technical Assistance Panel Report for the Naylor Court

**Voted: By roll call. Motion carried unanimously.**

**6. Consent Agenda**

**A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the Consent Agenda item (A), as shown.**

- A. Second Hand Articles Licenses

**Voted: By roll call. Motion carried unanimously.**

**7. Joint Meeting with Board of Health**

The Maynard Board of Health, represented by members Kathy McMillan and Lisa Thuot, as well as Public Health Agent Kelly Pawluczzonek, updated the Board of Selectmen with the current conditions of the town related to the public health crisis from COVID-19. Ms. Pawluczzonek reported on recently released additional funding sources to support efforts in public health management, and that the Board of Health endorsed a declaration of a state of emergency.

Town Counsel Lisa Mead advised both Boards that they may consider issuing resolutions as guidance for increased public health pre-cautions or measures, beyond those implemented by state agencies or the Governor.

**8. Sesquicentennial Committee update**

Jen Picorelli, member of the Sesquicentennial Steering Committee, updated the board regarding plans of her group going forward. Once the town is back open, they would be willing to host a downtown event to help all support all businesses in the downtown area. More information to follow as its developed.

**9. Continue Public Hearing: Water and Sewer Rate Setting, 7:30 pm**

Mr. DiSilva read the legal notice: The Maynard Board of Selectmen will hold a Public Hearing on Tuesday March 17, 2020 at 8:00 P.M. in Room 201 of the Maynard Town Building at 195 Main Street, Maynard for the purposes of discussing the Town Water Use By-Laws specifically, Water and

Sewer Rates. The Public is invited to attend. The hearing was continued to April 4, then again to April 14.

**A motion was made by Mr. DiSilva and seconded by Ms. St. John to approve the water and sewer rates, as proposed in scenario #1 and 1a as listed in exhibit A of the meeting’s materials.**

TOWN OF MAYNARD - DPW			
IN TOWN CUSTOMER		IN TOWN CUSTOMER	
Water	07/01/2020 Effective Date	Sewer	07/01/2020 Effective Date
Minimum Charge-Quarterly- Includes 0 CF	\$22.00	Minimum Charge-Quarterly- Includes 0 CF	\$50.00
Step 0-500 CF	\$2.78		
Step 501-1,000 CF	\$7.11	Step 1-500 CF	\$5.78
Step 1,001-2,500 CF	\$7.72	Step 501-2,500 CF	\$11.13
Step Over 2,500 CF	\$8.88	Step over 2,500 CF	\$13.65
OUT OF TOWN		OUT OF TOWN	
Minimum Charge-Quarterly- Includes 0 CF	\$33.00	Minimum Charge-Quarterly- Includes 0 CF	\$73.75
Step 0-500 CF	\$3.89		
Step 501-1,000 CF	\$9.96	Step 1-500 CF	\$8.09
Step 1,001-2,500 CF	\$10.81	Step 501-2,500 CF	\$15.58
Step Over 2,500 CF	\$12.43	Step over 2,500 CF	\$19.11

**Public comments included:**

Ms. Lydia Clancy inquired if there exists the opportunity to contribution to a “relief fund” that can be distributed to residents for financial aid in paying utility bills. Mr. Justin Demarco, Director of Public Works, replied that there is not, but that there is an abatement procedure, and setting up a “relief fund” would require amendments to the utilities rules and regulations.

Mr. Jack MacKeen encouraged robust communication of the rates and the purpose for the increases to the public.

Mr. Adam Conn inquired as to what the revenue from utilities bills are currently. Bills are not yet received in full to report at the time.

Mr. Dick Downey warned against lengthy delay of major capital projects.

Ms. Levine-Piro did not endorse the abatement procedure as bill payment relief, and feels that it is not a good time economically to increase utility rates.

Ms. Natasha Rivera inquired if there were extensions available for bill payments deadlines, or if the state may provide aid to town for utilities costs relief.

Ms. Lisa Thuot insisted that the town’s water and sewer infrastructure is important to be properly maintained from a health and hygiene perspective.

**Voted: By roll call. Motion carried 4-1 (Ms. Levine-Piro opposed).**

Closed hearing at 8:14 pm.

**10. Water Restrictions**

**A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to approve Level 1 Water Restrictions starting May 1, 2020 through October 1, 2020**

**Voted: By roll call. Motion carried unanimously.**

**11. Town Meeting**

**A motion was made by Mr. DiSilva and seconded by Ms. St. John to approve publishing notice of Annual and Special Town Meeting.**

Per Town Counsel advise, the Board of Selectmen may schedule the date of the Annual and Special Town Meeting to a date as late as June 30, 2020. The Board of Selectmen had previously set the date as June 13, 2020. The notice will include the time of the meeting as 1:00pm, and the location as the Fowler School, 3 Tiger Drive, Maynard.

**Voted: By roll call. Motion carried unanimously.**

**12. Election Changes**

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to set new local election date to Tuesday, June 23, 2020 from 7:am to 8:00 pm.**

**Voted: By roll call. Motion carried 4-0-1 (Mr. Gavin abstained).**

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to approve a temporary change in polling location from the Maynard Public Library to the Fowler School, 3 Tiger Drive.**

**Voted: By roll call. Motion carried 4-0-1 (Mr. Gavin abstained).**

**13. Master Plan**

**A motion was made by Mr. DiSilva and seconded by Ms. St. John to endorse the Master Plan as presented.**

**Voted: By roll call. Motion carried unanimously.**

**14. Coolidge School Disposition**

**A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to approve the Purchase and Sale Agreement with Civco Development for the disposition of 12 Bancroft Street, known as the Coolidge School, as provided.**

**Voted: By roll call. Motion carried unanimously.**

**15. Police Department Personnel**

**A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to approve the Chief of Police Contract with Michael Noble, effective November 19, 2019 to remain in full force and effect until June 30, 2023.**

**Voted: By roll call. Motion carried unanimously.**

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to approve the position and rank re-structuring of the Maynard Police Department as proposed.**

**Voted: By roll call. Motion carried unanimously.**

**16. Town Administrator Report**

Mr. Johnson reminded the Board that town departments would be closed on Monday, April 20, 2020, in observation of the state holiday of Patriots Day.

**17. Chairman’s Report**

Mr. DiSilva reminded everyone to stay safe.

**18. Board Member Reports**

Mr. Gavin requests on an upcoming meeting board discuss ways to save money, proposing consideration of budget reductions, furloughs, and adjustment of the schedule for surcharge payments on tax bills for the Community Preservation Act fund contribution.

**19. Adjournment**

**A motion was made by Mr. DiSilva and seconded by Ms. St. John to adjourn the meeting at 11:20 p.m.**

**Voted: By roll call. Motion carried unanimously.**

Approved: 4/21/20 pm  
Date:

*Melissa Levine-Piro, Clerk/Selectman*

Initials: bjm