



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Wednesday, May 20, 2020

Held remotely.

(This public meeting was recorded.)

Present: Emergency Remote Access

Armand Diarbekirian, Selectman
Chris DiSilva, Chairman/Selectman
David Gavin, Selectman
Melissa Levine-Piro, Clerk/Selectman

Justine St. John, Selectman
Gregory W. Johnson, Town Administrator
Megan Zammuto, Assistant Town Administrator
Becky Mosca, Administrative Assistant

1. Meeting Opening

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to enter Executive Session for the purpose to conduct strategy session in negotiations with collective bargaining and non-union personnel, as an open session may have detrimental effects on the bargaining position of the town regarding current staffing levels.

2. Executive Session

Closed Executive Session at 7:15 pm.

3. Re-Convene Open Session

Public Comments: no comments made.

4. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to accept and approve the May 12, 2020 Meeting Minutes, as shown.

Voted: **By roll call. Motion carried unanimously.**

5. Correspondence

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the 3 three correspondence items (A thru C), as shown.

- A. Outgoing Board letter notice to voters of Local Election Combined Polling Location
- B. Posting notices for Special Town meeting October 5, 2020
- C. HUD Response to compliance letter by Housing Authority

Regarding Item A, comments were made regarding the 10 locations to post the notices, as many of those businesses are on shut down due to the state of emergency. Board members asked to have legal give advice if we can post in other areas.

Mr. DiSilva asked about item C, and who is responsible for the Housing Authority. Mr. Johnson said that the Housing Authority is largely autonomous, as they receive their funding mainly through federal and state sources, although the Board of Selectmen does appoint a member to their executive body.

Town Clerk Michelle Jenkins commented on the to-be-published warrant and outgoing letter from the Board of Selectmen to voters for the local election, regarding the combined polling location due to COVID-19. Per the Town of Maynard's Charter and By-Laws, certain posting locations are designated, but with the locations potentially closed due to the state of emergency, she would seek advice from Town Counsel.

Voted: **By roll call. Motion carried unanimously.**

6. Consent Agenda

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to approve the Consent Agenda Item A as shown:

A. Re-Appointment of Special Officers.

Voted: **By roll call. Motion carried unanimously.**

7. 42 Summer Street

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the Support for Local Unit Action Units Application of the Local Initiative Program (LIP) submitted for 42 Summer Street as provided.

Voted: **By roll call. Motion carried unanimously.**

8. Art Space tenant studio use

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to authorize re-entry and use of studios by tenants at Art Space, in accordance with current and future state and local public health guidelines.

Ms. Pawluczzonek, Health Agent, indicated she would coordinate with Art Space that they will need to comply with the guidelines that the state has put out, including posting signage regarding COVID-19 on all entrances and not allow anyone that is experiencing symptoms or has been in direct contact with someone who is sick or has tested positive, as well as the requirement for wearing a face covering if the 6 feet of separation cannot be maintained.

In addition, Art Space needs to have a plan for the common areas and how they will be cleaned and sanitized throughout the day.

Voted: **By roll call. Motion carried unanimously.**

9. Hillside Street

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to approve the immediate installation of signage for “No Thru Access to Parker Street from Walnut Street” on Hillside Street during the current state of emergency.

Ms. Levine-Piro worries about this action as a precedent, with no prior history to her knowledge in Maynard.

Ms. St. John commented that not enough detailed guidelines is prepared for this action, and she is very concerned with the impact on the Mill’s traffic.

Voted: **By roll call. Motion denied unanimously.**

10. Water and Sewer Utilities conditions

Mr. DeMarco, Public Works Director, received an email from the state’s Department of Environmental Protection (DEP) concerning the water supply capacity, treatment operations, and staffing levels of the utilities. Mr. DeMarco’s listed the concerns and presented an action plan in response.

Mr. DiSilva asked about the financial impact and cost to repair the Old Marlboro Well. Mr. DeMarco said the cost would be around \$10-12 million with a 3-year build time-frame for process and permits.

Mr. Gavin shared concerns about the DEP’s concerns of over-pumping. He asked why does the DEP think we are over pumping at some of our wells. Mr. Demarco responded about the increase in usage currently and historical usage.

11. Revised agenda item: Annual Town Meeting

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to endorse the change of location and start time for the Annual Town Meeting to be held June 13, 2020, as proposed by Town Moderator Dick Downey, to the Mill & Main south parking lot at 1:30 pm.

Voted: **By roll call. Motion carried unanimously.**

12. Reserve Fund Transfers

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept the Reserve Fund Transfer Request in the amount of \$30,000.00 submitted by the Town Administrator on behalf of the School Department for activities related to the contract services for management of repairs to the Green meadow Elementary School (GMES).

Voted: **By roll call. Motion carried unanimously.**

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept the Reserve Fund Transfer Request in the amount of \$18,950.00 submitted by the Town Administrator on behalf of the School Department for activities related to the repairs at GMES.

Voted: **By roll call. Motion carried unanimously.**

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept the Reserve Fund Transfer Request in the amount of \$28,510.00 submitted by the Fire Department for salary, retirement and sick leave buy back.

Voted: By roll call. Motion carried unanimously.

13. Financial Conditions due to COVID -19

Mr. Johnson briefed the Board on the uncertainties of revenue projections for the next Fiscal Year, namely the state’s local aid to the town and school district. He reported on the town’s current spending freeze. He thanked his Finance Team for their work, namely Finance Director Mike Guzzo, Treasurer/Collector Cheryl Kane, and Chief Assessor Angela Marrama.

14. Town Administrator Report

Mr. Johnson referenced his working draft plan for re-opening Town Hall. The plan is intended to be in compliance with the Governor’s phased re-opening of the Commonwealth.

15. Chairman’s Report

No report.

16. Board Member Reports

Mr. Gavin commented on the outdoor Town Meeting in June, and that he is glad the plans are going in that direction.

Mr. Diarbekirian noted that next week is a very important Planning Board meeting on Tuesday, May 26, 2020.

Ms. Levine-Piro asked if we would confirm if we needed another remote meeting for next week.

Ms. St. John reported that a Budget Sub-Committee meeting is scheduled for May 26, 2020.

It was determined that Mr. Johnson would report to Mr. DiSilva whether a meeting on May 27, 2020 would be recommended or not.

17. Adjournment

A motion was made by Mr. DiSilva and seconded by Ms. St. John to adjourn the meeting at 10:05 p.m. **Voted: Motion by roll call.**

Approved: 7:06 pm
Date: 6-2-2020



Melissa Levine-Piro, Clerk/Selectman

Initials: bjm