

Maynard Finance Committee
Zoom Meeting 815 1060 9501
7/27/2020
Final

Present: Tom Black, Elliot Bruce, Peter Campbell, Ken Estabrook (Chair), Alannah Gustavson, Jillian Prendergast (Vice Chair)

Absent: None

Others: Mike Guzzo, Armand Diarbekian, Natasha Rivera, Greg Johnson, concerned citizens.

Ken called to order 7:08 and read the necessary legal remote meeting notice.

Documents viewed during meeting are available on Board Docs, under Finance Committee or Board of Selectmen

Ken went over the agenda for the evening's meeting.

Ken then shared the draft meeting minutes from July 13th. Tom made a motion to accept the minutes as written, Peter 2nd. Jillian asked to add the Fincom Budget amount added to the bottom. Vote 6-0 to approve.

Ken shared the Joint Meeting Minutes. Correction needed on the date. Ken asked to add a list of the documents that were mentioned at the bottom of the minutes, and Elliot corrected a typo. Tom made a motion to accept as corrected. Peter 2nd. Vote 6-0 to approve.

Chair updates:

1) School Committee will submit their plan to DESE by July 31, and DESE will return with feedback by 8/10. Brian Haas said at their meeting that they are still making plans, and that the SC will come meeting with us about their plans on our 8/10 meeting and its financial impact. The plan is Pre K back full time, 2nd- 8th part time, and high school model they are still working on, they are also working on SPED and ELL getting possibly more in school time. Ken gave Natasha a chance to add anything: she added that DESE just gave notification that they are making some flexibility in the school calendar - approved reduction to 170 days, and things are still changing/moving. They are also having some more parent forums. Ken communicated to Lydia Clancy that communications should include additional funding needs from the state.

2) Ken mentioned that he and Alannah had a meeting about maintaining Fincom files. We currently have a Fincom email address, which could be used to file materials and communications. The town has also gotten Boarddocs for a file system, which we can also utilize. Peter added that he had given a binder to the Town Clerk and still has possession of other files. He will connect with Alannah. Alannah went over the new Fincom member onboard document that she is working on. Tom and Elliot are reviewing to help make additions.

Budget Transfers

Mike went over the budget transfers that are needed. Ken shared the spreadsheet sent to the BOS for their 7/22 meeting.

Facilities - Gasoline is a moving of gasoline expenses from other places all into one.

Town Clerk - Consulting is interim town clerk. 1090 is new database.

DPW professional services is over budget because there wasn't a DPW director and had to paid a contractor.

Election workers should have been paid as salary, not contractors.

The cemetery continues to be a problem with under budgeting. But partly it was a challenge with the missing DPW director for part of the year.

Liability we had a smaller than usual need.

Tom asked how the Roosevelt building is maintained, Greg explained that Steve takes direction from the Library Board of Trustees, which is in charge of overseeing, but the town head custodian helps some, and the DPW director helps advise. They have some of their own revenue, and the state provides some additional funding specifically for the library.

Elliot asked for clarification on how these budget transfers work. Greg explained how these are budget clean up items for FY20, and Mike explained that because we do the budgets by departments, this is done once a year.

Tom made a motion to accept the budget transfers as written. Peter 2nd. Vote 6-0 to approve.

STM articles discussion

Ken went over which articles we have so far. Controls BB, B, CC, Z, and Y have been approved by the BOS on 7/21/20. They are a mix of zoning and By-law committee.

Control D - acceptance of Keene Ave - Ken asked Greg to describe. Keene Ave hasn't yet been accepted as a public way. The developer has met requirements at this point for it to be changed from private to public. Ken asked who the sponsor will be and Greg said either the BOS or Planning Board. Greg gave some background that Becky Mosca has reached out to all the sponsors who had articles deferred to see if they want to resubmit and some are still being determined. We still have some "place holder" articles right now that are under consideration. Ken asked about the Bridge Construction place holder and if that was moving forward. Greg believes it will, the easements have been assessed and he is hoping to give the BOS the amounts at their next meeting. Ken asked about the fire station debt exclusion and Greg is planning to give the article to the BOS at their next meeting. Peter asked if the plan was for a debt exclusion for the full amount of construction and Greg confirmed that was correct. Placeholder to revise General Town Budget for FY21 - that is to adjust for the shortfalls from this year. Greg confirmed we are still going on Scenario 13, discussed at the Budget Subcommittee and Triboard meeting. Greg also confirmed the state is still going "month to month" and he is not sure when we will see a revised state budget.

Control O - is basically a new map of new development for our water zone protection areas.

Ken confirmed that the town and moderator will work to reorder these articles so that we can easily make consent agenda items for ease of voting. Greg also confirmed that the format the STM takes is still undecided. Greg reminded us that outdoor town meeting is more expensive and riskier with weather. He did email the Mill and Main property manager to see if it would be possible to use their parking lot again if needed.

Ken asked for discussion on the articles as we know them at this point

Alannah offered to help with the By-law changes as some of them have been in the works since she was on the By-law committee and knows some background.

Tom asked for clarification on the changes to the Florida Bridge construction. Greg explained the issue with the new easements.

Peter asked if we knew if the stormwater management By-law and the Dog Owners By-Law were substantive changes or more form changes.

Ken suggested dividing up the articles for research to bring back to the Committee. Alannah will do the By-law change articles, Peter will do Florida Rd, Elliot will do fire Station, Tom will do GM feasibility study, Jill will do Control F (general town budget), and Ken will do Controls C, H, HH (Planning Board). Peter brought up the acceptance of new roads have gotten controversial, but that Keene Ave, being brand new and done correctly should be an easy acceptance.

Ken went over the Finance Committee Liaisons for this Fiscal Year.

Ken asked if the Master Plan Steering Committee would have an article at STM, and Greg confirmed that yes, they will have a short presentation and an acceptance of their report.

We went through the boards/committees that need just a "Contact" versus a "Liaison".

Ken asked if the Charter Review Committee has been established yet, which Greg said has been pushed back a bit, but will soon.

Ken said he would send around the list and members could add to theirs.

Jill asked if there was a Cannabis Commission that we should be in contact with. Greg said there isn't a separate board for that. There is a process in place, mostly handled by the EDC and BOS.

Next meetings discussion

School Committee is coming to next meeting.

Voting on Warrant Articles that are ready.

Meeting on the 24th of August, Ken will be out of town, but can hopefully still participate. Ken confirmed with Jill she could Chair if he wasn't able.

Ken wants to have our larger financial presentation at our Public Hearing prior to STM.

Tom motion to adjourn, Alannah 2nd, 6-0 at 9:06pm.

FinCom Reserve FY20

Expenditures: \$77,630.00 Balance: \$172,370.00

FinCom Reserve FY21

Approved at Town Meeting, Article 13: \$250,000.00