



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes
Tuesday, January 26, 2021
Held Remotely
(This public meeting was recorded.)

Present:

Armand Diarbekirian, member
Chris DiSilva, member
David Gavin, member
Justine St. John, Chair

Jeffrey Swanberg, Clerk
Gregory W. Johnson, Town Administrator
Becky Mosca, Administrative Assistant

1. Meeting Opening

A. Ms. St. John called the meeting to order at 6:30 pm.

B. **A motion was made by Ms. St. John and seconded by Mr. Swanberg** to enter into executive session for the following purpose: To consider the Memorandum of Agreement with IAFF Local 1947, as an open meeting may have a detrimental effect on the negotiating position of the public body.

Voted: By roll call. **4-0 Mr. Diarbekirian absent.**

2. Executive Session

A. Conducted Executive Session.

B. Executive Session Minutes: December 1, 2020.

3. Re-Convene in Open Session

A. The Board re-convened in Open Session at 7:00 pm

B. No public comments were presented.

4. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to accept and approve the January 5, 2021 Meeting Minutes, as shown. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. Swanberg and seconded by Mr. Diarbekirian to accept and approve the January 12, 2021 Meeting Minutes, as shown. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

5. Correspondence

A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to accept the list of six correspondence items (A thru F), as presented.

- A. Freedom's Way Grant Program
- B. Xfinity Programming Changes and Municipal Emergency Reporting Procedures
- C. Xfinity Regional Sports Networks
- D. Letter and Report from Sudbury Perambulation
- E. Maynard Housing Authority Recovery Agreement and Plan
- F. Maynard Golf Course December Report for 2020

Ms. St. John commented about item, E. Maynard Housing Authority Recovery Agreement and Plan, and asked whether the Board had responsibility for actions in the plan. Mr. Johnson responded that the Housing Authority is responsible, but that town staff is available to assist if requested.

Voted: By roll call. **Motion carried unanimously.**

6. Consent

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to approve the four (4) consent agenda items (A thru D) as presented. Authorizing use of digital signatures if approved.

- A. License to Enter and Use Town Owned Land for Maple Sugaring
- B. New members added to Local Emergency Planning Committee
- C. Re-appoint member to Board of Health
- D. Cemetery Deed 2072 and Deed 2073

Voted: By roll call. **Motion carried unanimously.**

7. Human Relations Committee

A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to appoint Shionneka Warren to the Human Relations Committee for a term to expire December 31, 2021. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

The Board asked what Shionneka Warren sees as her role with this committee. Ms. Warren said she sees her role as a voice for the community, being a voice for the unheard.

8. Common Victualler and Entertainment License Applications

A motion was made by Mr. Swanberg and seconded by Mr. Diarbekirian to approve the. Common Victualler and Entertainment Application for licenses for Theatre Creamery LLC, 17 Summer Street with manager as Will Collura, as presented. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. Swanberg and seconded by Mr. Diarbekirian to approve the Common Victualler and Entertainment Application for licenses for Blended Madness LLC, doing business as (d/b/a) Maynard Nutrition, 43 Nason Street with manager as Robert Abany as presented. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

9. Public Hearing NStar Time 7:15 pm

Ms. St. Johnson read the Legal Notice into record: Notice is hereby given, in accordance with Mass. General Law Chapter 166 that a Public Hearing will be held on Tuesday, January 26, 2021 at 7:15 PM via zoom. The petition and plan is being presented by the NSTAR Electric Company d/b/a Eversource Energy and Verizon for the purpose of obtaining a Grant of Location to install one (1) new pole 34/3, and to relocate one (1) existing pole 34/2 Florida Road, Maynard. The Public is welcome to attend via zoom. A copy of this petition is filed with Town Clerk and Board of Selectmen.

Ms. Christine Cosby represented NStar Electric. Ms. Cosby indicated that these actions are in support of the replacement of the Florida Road Bridge.

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to approve a grant of location to NStar Electric Company d/b/a Eversource Energy and Verizon for the purpose of installing one (1) new pole 34/3, and to relocate one (1) existing pole 34/2, Florida Road, Maynard. Authoring use of digital signatures if approved.

Mr. Amico, Town Engineer, presented an overview of the changes along with plans.

Closed public hearing at 7:33 pm.

Voted: By roll call. **Motion carried unanimously.**

10. Florida Road Bridge Replacement

A motion was made by Mr. Swanberg and seconded by Mr. Diarbekirian to approve the dedication of temporary parking spaces in the municipal lot located behind the U.S. Post Office located at 143 Main Street for private parking by individuals whose current parking locations will be displaced by the Florida Road Bridge Replacement Project.

Mr. Amico, Town Engineer, shared maps and overview of parking conditions on the town’s municipal lots that the town plans to strip for the parking in the lot behind the U.S. Post Office.

Voted: Roll call vote. **Motion carried unanimously.**

To consider the date of April 6, 2021 as the date for a Public Hearing to consider approval of imposing Eminent Domain for the site relative to the replacement of the Florida Road Bridge.

Board agreed to the hearing date of April 6, 2021.

11. Marijuana Establishments

A motion was made by Mr. Diarbekirian and seconded by Mr. Swanberg to refer to the Planning Board the consideration of zoning by-law amendments to allow for retail marijuana establishments in Industrial Zones. Authorizing use of digital signatures if approved.

Ms. St. John indicated that the Board spoke about adding these changes per the meeting they had on January 21, 2021 in discussion about the current and future conditions of the marijuana industry in town. The Board and Mr. Johnson clarified the intentions of the Board for action.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to refer to the Planning Board the consideration of defining delivery of marijuana products in the town's Zoning By-Laws.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. Diarbekirian and seconded by Mr. Swanberg to approve the Host Community Agreement with Sugarloaf Maynard, LLC for a proposed Registered Marijuana Dispensary to be located at 25 Nason Street, Maynard. Authorizing use of digital signatures if approved.

Mr. Sullivan, attorney for Sugarloaf, indicated that they redesigned the inside as requested. This space has its own entrance and exit. Building is separated between Unit 1 and Unit 2.

Voted: By roll call. **Voted 3-2 (Gavin, St. John opposed).**

A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to authorized Board of Selectmen Chair Justine St. John to sign the Host Community Certification Form as present. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. Swanberg and seconded by Mr. Diarbekirian to authorize Sugarloaf Maynard, LLC to conduct a Virtual Web-Based Public Outreach Meeting.

Voted: By roll call. **Motion carried unanimously.**

12. IAFF Local 1947 Fire Fighters Union

A motion was made by Mr. Swanberg and seconded by Mr. Diarbekirian to approve the Memorandum of Agreement (MOA) with IAFF Local 1947, as present. Authorizing use of digital signatures if approved.

Ms. St. John thanked Mr. Johnson, Chief Stowers and the unions for all their hard work regarding this contract.

Voted: By roll call. **Motion carried unanimously.**

13. Board Policies

The Board considered the presented draft policies for a Code of Ethics and Social Media Policy. They provided Mr. Johnson with edits and inquiries. The draft policies will be reconsidered at a future date.

14. Annual Town Meeting: May 17, 2021

A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to accept the draft control A, Town Report Acceptance as shown, and move to the Finance Committee for review and comments.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to accept the draft control B, Obsolete Equipment Material as shown, and move to the Finance Committee for review and comments.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. Swanberg and seconded by Mr. DiSilva to accept the draft control C, Authorize Revolving Funds Chapter 44, Section 53W ½ as shown, and move to the Finance Committee for review and comments.

Voted: By roll call. **Motion carried unanimously.**

15. CDBG-CV Regional Grant

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to approve the Inter-Municipal Agreement (IMA) for the Community Development Block Grant-COVID-19 Microenterprise and Public Services Assistance Program, as presented

Voted: By roll call. **Motion carried unanimously.**

16. FY22 Budget Development

Ms. St. John indicated to everyone that the snapshot of the budget we see right now is just that. The Joint Budget Review meeting is scheduled for February 13, 2021.

Mr. Johnson indicated he hosted an Insurance Advisory Committee earlier in the day. His current recommended budget reflects a health insurance premium increase for FY22 of 5%. The insurance rates will be set in the next few weeks for FY2022. The range is -.2% thru 6.9% as reported by MIIA at the MMA Annual Conference.

17. Town Administrator Report

Mr. Johnson thanked town staff for their work and contributions to the report. He reported that a new Library Director and Treasurer/Collector were starting. He reported that he was in process of hiring a new Town Accountant.

18. Chairman's Report

Ms. St. John commented she is thankful to the other board members for the civil deliberations over the past few weeks.

19. Board Member Reports

Mr. Diarbekirian reported that he had been regularly reviewing the Master Plan, and made a special note of the reported surveys included. He reflected that the Master Plan provides a bigger picture of the aspirations of the community.

Mr. Swanberg reported that he attended a recent tour of Greenstar Herbals on Main Street. Mr. Swanberg reported on his recent attendance to the art exhibit at 6 Bridges Studio.

Mr. DiSilva reported on his recent tour of Greenstar Herbals, and noted one of the challenges to opening of the establishment due to complications in utility connections through Eversource. Mr. DiSilva reflected on the email sent to the Board on January 26, 2021 regarding the Board's involvement in addressing the conditions of residences on Railroad Street.

Mr. Gavin hopes the news we are seeing on the COVID-19 numbers for Maynard is an indication that the community is recovering from the recent increase in cases. But he encouraged the public to remain adherent to public health guidance. He reported that community members are unsure as to what reports to believe regarding case numbers.

20. Adjournment

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to adjourn the meeting at 10:30 p.m. Voted: By roll call. **Motion carried unanimously.**

Approved: 7.15 pm

Date: 2/2/2021



Jeffrey Swanberg, *Clerk/Selectman*

Initials: bjm