



OFFICE OF THE
SELECT BOARD
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, March 2, 2021

Held Remotely

(This public meeting was recorded.)

Present:

Armand Diarbekirian, member
Chris DiSilva, member
David Gavin, member
Justine St. John, Chair

Jeffrey Swanberg, Clerk
Gregory W. Johnson, Town Administrator
Megan Zammuto, Assistant Town Administrator
Becky Mosca, Administrative Assistant

1. Meeting Opening

- A. Ms. St. John called the meeting to order at 7:00 pm.
- B. Public Comments: Mr. Johnson introduced to the new Town Treasurer/Collector Jenn Welch.

2. Acceptance of Minutes

A motion was made by Mr. Diarbekirian and seconded by Mr. DiSilva to accept and approve the February 16, 2021 Meeting Minutes, as shown. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. Diarbekirian and seconded by Mr. DiSilva to accept and approve the February 24, 2021 Meeting Minutes, as shown. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

3. Correspondence

A motion was made by Mr. Swanberg and seconded by Mr. Diarbekirian to accept the list of five correspondence items (A thru E), as presented.

- A. Massachusetts School Building Authority (MSBA) Feasibility Study Partnership.
- B. Baker – Polito Administration Announces Vaccine Roll-out: Age 65 and appointment procedures
- C. House Bill 5010 Chapter 349 of the Acts of 2020. Name change to Select Board
- D. Verizon Public Education and Governmental (PEG) Agreement Grant Report 4th Quarter 2020
- E. State Fiscal Year 2021 Chapter 90 Funds, \$264,717.00

Ms. St. John acknowledged item “C” name change from Board of Selectmen to Select Board.

Voted: By roll call. **Motion carried unanimously.**

4. Consent

A. Use of Town Property: Crowe Park for the Maynard Baseball season

A motion was made by Mr. Swanberg and seconded by Mr. Diarbekirian to approve the consent item as presented, contingent upon adherence to all federal, state, and local public health and safety guidelines. Authorizing use of digital signatures if approved.

Voted: By roll call. **Motion carried unanimously.**

5. Housing Choice Designation

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to approve the application for the Housing Choice Designation, as presented. Authorizing use of digital signatures if approved.

Mr. Nemser gave a briefing to the Board regarding that Massachusetts is one of the most expensive states in the country for housing. We qualify for this program because we keep up and work with the state and apply for the grants as they come forward.

Mr. Gavin requested that the town's Affordable Housing Trust be informed of this progress.

Mr. Swanberg inquired as to the authority for accessory dwelling units in town.

Voted: By roll call. **Motion carried unanimously.**

6. Joint Meeting with School Committee

School Committee members Lydia Clancy and Natasha Rivera, along with Superintendent Brian Haas and School Business Manager Wayne White reviewed the materials and clarified for the Board what was presented at the recent Joint Budget Review meeting, and expanded on their budget concerns and planning. Mr. Haas reported on the developing policies from the state regarding in-school versus hybrid and enrollment.

7. FY22 Budget Development

A motion was made by Mr. Swanberg and seconded by Mr. Gavin to approve CARES CvRF-MP Certification for Round 3 of funding, as provided. Authorizing use of digital signatures if approved.

Mr. Johnson commented that Fire Chief Chief Tony Stowers is excellently performing the management and planning of the town's CARES funding procedures.

Voted: Roll call vote. **Motion carried unanimously.**

8. Outdoor Dining Extension

Ms. Zammuto reported on the development of applications for the spring outdoor dining, in keeping with the program last calendar year.

The Board is indicated their enthusiasm to proceed.

9. Annual Town Meeting – May 17, 2021

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to accept and approve Draft Control E, Transfer Funds from Ambulance Receipts Reserved for lease Appropriation as shown move article to Finance Committee to review and comments.

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to accept and approve Draft Control M, Adopt M.G.L. Chapter 40 Section 8J into Town By-Laws, as shown move article forward to Finance Committee for review and comments.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to accept Draft Control O, Amend Zoning By-Law, Section 9.1 refer to Planning Board for approval than return to Select Board for final approval. (Hearing is scheduled for March 9, 2021) move article forward to Finance Committee for review and comments.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to accept Draft Control Z, Amend Zoning By-Law, Section 3.1.2, and Section 11.0 refer to Planning Board for approval than return to Select Board for final approval. (Hearing is scheduled for March 9, 2021) move article forward to Finance Committee for review and comments.

Voted: By roll call. **Motion carried unanimously.**

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to accept Draft Control JJ, Amend Zoning By-Law Section 10.3.1 Establishment refer to Planning Board for approval than return to Select Board for final approval. (Hearing is scheduled for March 9, 2021) move article forward to Finance Committee for review and comments.

Voted: By roll call. **Motion carried unanimously.**

The Board considered changing the Date, Time, and Place for Annual Town Meeting.

10. Reserve Fund Transfers

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to approve the endorsement of the recommended transfer from the Reserve Fund in accordance with Chapter 40 of the Mass. General Law, for the following amount and purpose: \$18,293.00 for the asbestos removal and disposal of asbestos floor tile and mastic on the vault room floor and hallway, Town Hall. Authorizing use of digital signatures if approved.

Mr. Johnson gave a brief update on both RFT's as they are unfunded in the budget.

Voted: Roll call vote. **Motion carried unanimously.**

A motion was made by Mr. DiSilva and seconded by Mr. Swanberg to approve the endorsement of the recommended transfer from the Reserve Fund in accordance with Chapter 40 of the Mass

General Law, for the following amount and purpose: \$23,959.00 for the retirement of Library Director, Steve Weiner on February 4, 2021. Authorizing use of digital signatures if approved.

Voted: Roll call vote. **Motion carried unanimously.**

11. Town Administrator Report

New Town Accountant Laurie Plourde is expected to start on March 15, 2021. Town staff is excited to have Ms. Zammuto return from maternity leave. Stephanie Duggan's position was elevated to HR Manager.

Justin DeMarco, Director of Public Works, reviewed the initiative to expand electric vehicle charging stations in town.

Mr. Diarbekirian asked for background on the new Town Accountant. Mr. Johnson said Ms. Duggan will be doing a letter which would be available in forthcoming weeks.

12. Chairman's Report

Ms. St. John reported that she is expecting to attend a webinar through the Massachusetts Selectman's Association (MSA) on tracking grant opportunities. She commended the town's basketball program for a successfully executed and awarding season. She reported on the recent tour for the state's Secretary of Housing and Economic Development Mike Kenneally and his staff, along with state delegation, town staff and community members that focused on the Powder Mill Corridor, and was primarily arranged by Planning Director Bill Nemser. Ms. St. John remarked on the passing of Steve Trumble, owner of the Fine Arts Theatre and Theatre Creamery.

13. Board Member Report

Mr. Swanberg reflected on the partnership of Steve Trumble and the community, highlighting the Cultural Council, Friends of Film and the Assabet River, and noted that Mr. Trumble's theatre is a community treasure.

Mr. Diarbekirian respects Mr. Trumble's vision for the town and Mr. Trumble's presence as a community-minded person. Mr. Diarbekirian provided a report as one of the Board's liaisons to the Economic Development Committee and remarked on Roz Greenstein's white paper for the economic and marketing opportunities of the town.

Mr. Gavin provided warm remarks for Mr. Trumble and reflected how Mr. Trumble adopted the Maynard community as one of his own. Mr. Gavin observed that the Theatre's re-opening was a significant boost to the vitality of downtown Maynard. Mr. Gavin applauded the Library for their curbside copying program. Mr. Gavin reflected on his role as liaison to the Affordable Housing Trust and the Budget Sub Committee. Mr. Gavin inquired as to the ownership and operation of a Michigan-plated vehicle parked at 141 Parker Street.

Mr. DiSilva spoke fondly of Mr. Trumble and particularly Mr. Trumble's lasting legacy through the Fine Arts Theatre. Mr. DiSilva inquired as to the status of developing terms for amendments to the Memorandum of Agreement (MOA) with Capital Group, the owner and of Maynard Crossing. Mr.

Johnson responded that he and town staff would confer on their recommendations to provide to the Board as soon as possible.

Mr. Gavin is interested in an analysis from the storage facility and the effect this will have on the other two storage facilities in town.

Mr. DiSilva reflected on the forthcoming Green Meadow Elementary School Building Committee meeting and initial work.

14. Adjournment

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to adjourn the meeting at 10:05 p.m. Voted: Motion carried unanimously.

Approved: _____ pm

Date:



Jeffrey Swanberg, Clerk/Select Board

Initials: bjm