

Maynard Public Library
Trustees' Meeting
March 9, 2021

Attendance: Jean Maguire, Jan Rosenberg, Peter Reed, Sally Bubier

Minutes: February minutes were not available yet and will be reviewed at the next meeting

Open Session: No visitors

Warrants signed

Library Director's Report:

The budget review was held in February and the FY22 budget will proceed to the next stage. Steve's sick time was finalized and paid at \$23,959. Jean met with Mike Guzzo, the town accountant, who is retiring. Lauri Plourde is the new accountant starting in late March.

The following items were noted:

- Jean has been continuing to attend all the programs at the library to gain a better understanding of them
- The library is getting more tables for the outdoor events.
- The Friends want to come in April to help sort books for sale. They have been getting donations.
- The Mill/Curfew Bell was viewed by Jean at the DPW yard. The current thinking is to store it near Carol's office. The CPA has provided \$8K to build a case for the bell to protect it. The Town will hire a company to move the bell. The staff is in favor of temporarily storing the bell.
- Jean is planning to begin writing articles for the Beacon, trying for twice a month.
- There will be a program on genealogy in April, May and June; and an April poetry walk.
- Reopening of the library: Jean is communicating with other libraries in the Minuteman Library Network to see what they are doing regarding their reopening plans. The staff wants to be vaccinated. One plan is to alternate with one day of curbside pickup and one day that the library is open, possibly with the need for appointments. Two libraries opened and then had to close due to COVID cases. Jean has not spoken to the Board of Health yet about opening. The building will need to be thoroughly cleaned prior to opening. It will be hard to control the kids but the staff wants the children to be included in the opening. Currently there is outdoor browsing from 10:30 to 12 on Wednesdays and on one Saturday per month.
- Jean heard that the Town is estimating tax revenue of \$125K from the new marijuana businesses in town and \$500K from Maynard Crossing.

Building Maintenance: It appears the fence will be replaced this spring. The cost may be covered by gift funds or it may go to town meeting to request the use of free cash. Blowers had to be fixed yesterday. Jean met at the library with Justin from DPW and Kyle, the assistant facility manager. They viewed the leak in the north stairwell and had some ideas on how to fix it. There was also a leak in the children's area that was from snow on the roof. A roofer is returning next week to fix the leaks.

Jean has mentioned the need for more maintenance funding to Greg Johnson

DPW wants more communication. There is \$29K in the library budget for maintenance. Plowing and sanding of the library parking lot is in the DPW budget.

Jean is trying to clear up the unusually high electric bill.

Next Meeting: Tuesday, April 13, 2021 at 5:30

Respectfully submitted,
Peter Reed, Trustee