

Maynard Public Library
Trustees' Meeting
May 18, 2021

Attendance: Jean Maguire, Jan Rosenberg, Peter Reed, Sally Bubier

Minutes: April minutes were approved

Open Session: No visitors

Warrants signed.

Correspondence: None

Report from Library Director

Building Reopening Plans: Reduce curbside pickup hours, increase building hours. Health agent says face coverings are required. Tentative opening is June 1st, particulars to be worked out. Jean passed around two tentative schedules. After Labor Day, state requirements for minimum number of hours for the library to be open will resume. Computer access to resume with half of them being available. News to be in the Beacon. Jan made a motion to allow Jean to determine particulars, motion approved.

Pandemic Safety Webinar: The MBLC provided a webinar on 4/24 that Jean attended.

Potential Elimination of Overdue Fines: Replacement fees to be kept in place. It was agreed that we don't want to turn folks off from using the library if they can't afford the fines. Jean is gathering data to present to the Trustees. More next month.

Logo Creation and Website Redesign: Jean presented three options for the logo and one for the website. They are a work-in-progress.

Meeting with Town Accountant: Jean to meet with Lauri Plourde tomorrow regarding the FY21 budget; need to resolve fence replacement cost and Eversource billing issues.

Curfew Bell and Olsen Statue Update: The carpenter who will make the case for the bell visited the library to determine availability of space and other details. The Ken Olsen statue is now located in the library.

Programming Update: Summer concert may happen in August. Truck day will be July 21st. The Friends funded two HotSpots which will arrive June 1st and will be available for loan. A microfilm reader will be donated from California.

Leadership Training: Jean has attended two sessions.

Volunteer and Staffing News; Vacation Carryover: Four volunteers from the Friends are helping to sort book-sale items at the library. 80 hours of vacation time can be carried over (it was 40).

Annual Town Meeting: The FY22 budget passed.

Buildings and grounds

Glendale Entrance Sign Update: The sign will be delivered in four weeks and costs \$4900. Motion made to use Friends Buildings and Grounds money.

Fallen Branch Removal: A large branch fell on the driveway recently that the DPW removed.

Other B&G Items: A light at the bike rack needs replacement. Marc Currier from the DPW mowed the lawn. The leaks in the roof have been repaired and to date are holding up.

Library Director goals:

1. Reopening of the library
2. Long range plan
3. Programming

Jean will create a timeline for the goals. Jean feels very comfortable in her new role and likes the staff. She doesn't feel overwhelmed and enjoys having a clean slate.

Other new business: Jean may join the Economic Development Committee.

Old business: None

Next Meeting: Tuesday, June 8, 2021 at 5:30

Respectfully submitted,
Peter Reed, Trustee