



TOWN OF MAYNARD
RECREATION COMMISSION
195 MAIN ST
MAYNARD, MA 01754

Meeting Minutes
Maynard Town Hall - Room 201
Thursday, August 26, 2021

Members Present: Jim Hines (JH), Barry Roche (BR), Denise Walsh (DW), John Brennan (JB)

Guests: Justin DeMarco, Maynard DPW; Nikki Tyler, Boys and Girls Club-Maynard; Hilary Griffiths, Maynard School Committee

CALL THE MEETING TO ORDER: The meeting was called to order.

ADMINISTRATION:

- No meeting minutes to approve.

CORRESPONDENCE

- None

PUBLIC COMMENT:

- Hilary Griffiths introduced herself and stated she was attending to further her understanding of field maintenance procedures.

BUSINESS:

- Discussion with Justin DeMarco, Maynard DPW - Justin DeMarco was invited to this meeting to discuss a few topics including CPC funds for the Front Field, Fowler Field maintenance and field usage/maintenance in general.
 - For the benefit of all attending, Justin DeMarco outlined field ownership and responsibility.
 - The School Department owns all fields on the school campus which includes Alumni, DJ's, Keenan, football practice field, baseball field next to Tennis Courts, field in front of High School, Varsity baseball field, Fowler Field and the field behind Green Meadow. The Conservation Commission owns Rockland and the Town owns Crowe.
 - When Justin was hired there was no uniform Rules and Regulations for the Parks and Fields. He came of with a set of Rules and Regulations however none of the other Town entities could agree upon a uniform set of rules so all parks and fields in town are run independently.

Date Sent: September 1, 2021

- The role of the DPW - the DPW legally maintains all fields in town including the ones on the school campus using DPW budget funds. The maintenance is basic - mow, water, fertilize.
- The School Department does designate any funds, nor is there a line item on their budget for field maintenance
- Field Usage - There have been discussions among the Town, Recreation Commission and School Committee regarding usage and management of the fields. The DPW does not have access to the new Arbiter system and is generally not alerted to field use. There is no central calendar or pricing structure for renting out facilities to outside organizations.
- Fowler Field - There are two issues facing the newly renovated Fowler Field. The original funds raised for the Fowler Field project are set to run out in the Spring. Currently, Tom Irwin, Inc. is contracted for the maintenance above and beyond what the DPW provides. Cost = \$32,000/year. Advertising on the fence at Fowler has been approved by the Select Board however there is no way to guarantee that any funds raised could be earmarked for field maintenance. In addition, without a central scheduling system it is difficult to determine when the field needs rest.
- Hilary Griffiths suggested there be a liaison from the School Committee assigned to the Recreation Commission
- Recreation Basketball Season
 - Nikki Taylor attended to begin discussions on a possible partnership between the Recreation Commission and the Boys and Girls Club (B&GC/Club). The Club is part of a registration software system pilot program. We discussed our need for a better solution to be able to run multiple programs at the same time. Currently SportsEngine only allows one program to run. The Commission expressed its interest in sharing with the Club one registration site for all town programs. The suggestion was to draw up a Memorandum of Understanding (MOU) to which both parties agree. Both parties are going to come up with language for MOU and try to meet within the next week.

Upcoming Meetings:

- Determine next regularly scheduled meeting - **TBD**
- Agenda items to be discussed at the next meeting

THIS AGENDA IS SUBJECT TO CHANGE

Posted: Denise Walsh, Recreation Secretary