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## **ASSESSING DEPARTMENT**

195 MAIN STREET  
MAYNARD, MA 01754  
978-897-1304 ~ FAX 978-897-1013

Dear Taxpayer:

With your application for abatement, you are requested to complete the attached forms to support your reason(s) for seeking abatement. The Assessors' Office requests that any supporting documentation be submitted with the enclosed application.

Please keep in mind that FY22 values are reflective of the property value, had the property sold during calendar year 2020. Sales that occurred after January 1, 2021 are used to review assessments for the following Fiscal Year. In reference to questions of assessed value versus sales price, the sales used after January 1, 2021 must indicate an adjustment factor if they are to be compared with assessed values.

This completed application must be submitted to the Assessors' Office no later than 7:00 p.m. on Tuesday, February 1, 2022.

If your overvaluation claim is based on:

- 1) Sales market activities, or
- 2) Assessed values of similar properties,

then the following information on three properties of comparison should be submitted.

1. Sales Market Comparable Properties

	1 <sup>st</sup> SALE	2 <sup>nd</sup> SALE	3 <sup>rd</sup> SALE
BUYER			
SELLER			
LOCATION/ADDRESS			
MAP & LOT			
SALES PRICE			
SALES DATE			
ASSESSED VALUE			

2. Similar Properties Compared by Value

LOCATION/ADDRESS	MAP & LOT	ASSESSED VALUE	OWNER

You may include other documentation you feel will support your request for abatement.