

Maynard Public Library
Trustees' Meeting
November 16, 2021

Attendance: Jean Maguire, Jan Rosenberg, Peter Reed, Sally Bubier

Minutes: October minutes were approved.

Open Session: No visitors

Warrants signed.

Correspondence: none

FY23 requested budget: Greg had no issues with submitted budget which reflects 57% increase in utilities and heat; 4% increase in Buildings and Grounds. Overall budget needs 2 ½% increase annually in order to qualify for state aid. Excess to cover hourly salaries. Increase for library materials, also. We will know what our state aid, which changes annually, will be next month. Sally suggested that we meet with FinCom before our presentation to the Select Board and that we create a plan for using any surplus money that might become available.

FY Action Plan: Document has mostly been rewritten. It references the town's Master Plan. Big goal is outreach to under served communities. Jean will work with First Connections, and provide the Action Plan to the Select Board.

Report from Library Director

Personnel: Rachel Alexander has been hired as Collection Services Librarian. She will start on January 3.

Update on hybrid program technology: OWL has been purchased, will be tried with Book Mill and Friends Meeting

World Languages grant update: Jean is working with staff ; more information in Action Plan. \$2,605 of \$15,000 has been spent. Much possibility for outreach and a staff need.

Curfew Bell update: Table has been constructed and paperwork signed. To be delivered to library on December 2.

Past Programs and Events of Note: Van Dusen and Morley programs held indoors. Maynard Health Agent has given OK for Cookbook Club to be held indoors.

Upcoming programs and events of note: Partnership with Assabet Valley Innovation Alliance will bring two programs to the library: one focused on Legos, and the other a Discovery Museum magnet program. Virtual tour of Fitchburg Art Museum with Laura Howick takes place Thursday night. Jane O'Neil will present on the Wyeth Family on December 1.

Buildings and grounds

HVAC update: Martel found no return air vents in the Trustees' Room and has completed corrective work. Perhaps there are similar problems in other closed spaces within the library.

Tree and shrub trimming: . Maynard Community Gardeners allocated \$400 for this work to be completed.

Old business: Perhaps a staff party for holidays?

Next Meeting: Tuesday, December 14, 2021 at 5:30

Respectfully submitted,
Janice Rosenberg, Trustee