

OFFICE OF THE TOWN CLERK



ANNUAL TOWN ELECTION

TUESDAY, MAY 3, 2022

CANDIDATES

PACKET

OFFICE OF THE TOWN CLERK



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195 Main Street, Maynard, MA 01754

978-897-1300

<https://www.townofmaynard-ma.gov/>

Congratulations! You have taken a courageous step by declaring your candidacy for elected office. For any government, but especially your local Town Government to work effectively, it requires the active participation of its citizens. Democracy functions best when the citizenry is given a choice. The Office of the Town Clerk thanks you for your active participation and wishes you the best of luck in your campaign.

The Town Clerks Office is here to assist you as you navigate through the Local Election process. A Candidates Packet is available on the Towns website that provides the following:

- Running for Office in Maynard – Quick Checklist
- Election Calendar
- Positions on the Ballot
- Campaign Finance Materials

I again extend my gratitude to you for placing yourself “in the arena”, and if you have any questions, please do not hesitate to contact me.

Best of luck!

Joanna Bilotta

Joanna Bilotta
Town Clerk



CHECK LIST FOR RUNNING FOR OFFICE IN MAYNARD

"A Candidate's Guide to running for Town Election"

- Review List of **Terms Due to Expire** for listing of positions available on this year's ballot.
- Review **Annual Town Election Calendar**. Note the last day to obtain and return nomination papers.
- Obtain **Nomination Papers**. Circulate for signatures. Be sure to submit more than the required number (50) for certification so you do not fall short in the event of signatures not certified.

All signatures must be legible and written substantially as registered. The law allows a voter to insert or omit a middle name or initial and still have the signature deemed valid. Do not use nicknames or initials in place of full names. Married women should sign "Helen Smith" not "Mrs. John Smith."

Campaign Finance Activity

State law requires an accounting of all money received or spent in the course of a political campaign. Candidates are required to submit regular campaign finance reports and to comply with the campaign finance laws and procedures. It is the responsibility of all those participating in political campaign financing in Massachusetts to become knowledgeable with the provisions of the campaign finance law and its regulations. Violations of the law carry serious penalties of fines, imprisonment or both.

Your candidate packets include the following Campaign Finance Related materials:

- Campaign Finance Guide
- CPF M102 Campaign Finance Report & Instructions
- No Financial Activity Form CPF M102 – 0
- Common Errors Made Fact Sheet
- Public Employees and Campaigns Fact Sheet

Political Signs

It is recommended that political signs only be placed on private property with the permission of the property owner and that they be out of the right of way, and not obstruct vehicle or pedestrian traffic.

MGL Ch 87, Section 9 allows for a fine of fifty dollars for affixing a notice, sign advertisement or other thing to a tree in a public way without obtaining written permission from the Tree Warden or Highway Department in the case of a state highway.

MGL Chapter 266, Section 126 allows for not less than ten nor more than one hundred dollars, plus the cost of removing such defacement for posting banners, announcements, notices or signs on utility poles. These items can be safety hazards to vehicles and pedestrians as well as interfere with the proper operation of electric service.

Campaign Activities on Election Day

On Election Day, at the polling place, political signs must be held by a person. No signs may be put into the ground, hung on fences or put on public property.

No Campaigning, or any action intended to influence the action of a voter, is **allowed within 150 feet of the entrance door to the polling location**. Prohibited actions include: holding any campaign signs; circulating or distributing campaign materials; wearing any campaign buttons or identifying signage; soliciting a person's vote for or against a candidate or question on the ballot; or distributing

stickers. Extended time talking with Election workers or other residents in the polling location after you have voted may appear to be campaigning. Vehicles displaying campaign materials are also prohibited within the 150 feet of entrance.



2022 ANNUAL TOWN ELECTION CALENDAR
TUESDAY, MAY 3, 2022, Fowler School
7:00AM – 8:00PM

EVENT	DEADLINE DATE & TIME		LAW REFERENCE
First Day to Obtain Nomination Papers	Monday, January 10 th		
Last Day to Obtain Nomination Papers	Friday, March 11 th	5:00	MGL c 53 Sec 9A
Last Day to Submit Nomination Papers to the Board of Registrars for certification*	Tuesday, March 15 th	5:00 PM	MGL c 53, Sec 7
Last day for the Board of Selectmen to give written notice to the Town Clerk to place a ballot question on the ballot	Friday, March 11 th	5:00 PM	MGL c 54, Sec 42C
Last Day to Object or Withdraw	Thursday, March 31 st	5:00 PM	MGL c 53, Sec 11
Last Day to Register to Vote in Town Election	Wednesday, April 13 th	8:00 PM	MGL c 51, Sec 26, 28
Deadline to Post Warrant for Election	Tuesday, April 26 th	N/A	MGL c 39, Sec 10
Deadline for Absentee Ballot applications	Monday, May 2 nd	12:00	MGL c 54 Sec 89
ANNUAL TOWN ELECTION	TUESDAY, MAY 3 th	7AM -	COE c 44, Sec 2

***50 CERTIFIED SIGNATURES REQUIRED**

The required number of signatures for candidates is set at 1% of the total number of voters in the Town of Maynard in the last race for Governor. The total number of voters in the 2018 Governor's Race in Maynard was 7,264. MGL Ch 53, §6 states the # of signatures required cannot be less than 20 and no more than 50.

CAMPAIGN FINANCE REPORTS FORM CPF M102

Pre- Election Report	8 th Day Preceding Election	Monday, April 25 th	7:00 PM
Post-Election Report	30 th Day After Election	Thursday, June 2 nd	4:00 PM

Annual Report	Year End	Wednesday, January 18, 2023	12:00 PM
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Note: If you do not receive any contributions, spend any money (including your own) or incur any liabilities in connection with your campaign, you may sign Form CPF M102-0 (available at the Town Clerk's Office) for each reporting period in lieu of filing Form CPF M102.



2022 ANNUAL TOWN MEETING CALENDAR

EVENT	DEADLINE DATE & TIME		LAW
Last Day to Register to Vote	Wednesday, April 26th	8:00 PM	MCL c 51, Sec 26, 28
Deadline to Post Warrant for ATM	Tuesday, May 9th	N/A	MGL c 39, Sec 10
ANNUAL TOWN MEETING	Monday, MAY 16th	7:00 PM	COE c 44, Sec 1

2022 ANNUAL TOWN ELECTION

NOMINATION PAPERS FOR THE FOLLOWING TOWN OFFICES WILL BE AVAILABLE BEGINNING JANUARY 24TH

POSITIONS AVAILABLE	ELECTED POSITION	TERM
1	Board of Selectmen	3 years
1	Trustees of the Public Library	3 years
2	School Committee	3 years
1	Maynard Housing Authority	5 years

1	Maynard Housing Authority	1 Year
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- **Nomination papers for the following town offices will be available beginning Monday, January 10, 2022**
- **Last Day to obtain nomination papers is Friday, March 11, 2022.**
- **Last Day to file nomination papers at Town Clerk's Office is Tuesday, March 15, 2022.**